



DIRECTOR INFORMATION for  
GENERAL BOARD MEETING  
December 17, 2024

Redmond Area Park and Recreation District  
465 SW Rimrock Dr  
PO BOX 843  
Redmond, OR 97756  
Administrative office phone – 541-548-7275

## **BOARD OF DIRECTORS**

Lena Berry, Director  
Mercedes Bostick-Cook, Director  
Matt Gilman, Director  
David Rouse, Director  
Kevin Scoggin, Director

## **RAPRD STAFF LEADERSHIP TEAM**

Katie Hammer, Executive Director  
Mike Elam, Recreation Manager  
Jessica Rowan, Aquatic Director  
Vicki Osbon, Administrative Services Manager

## TABLE OF CONTENTS

General Board Meeting Agenda	pg 4
2025 Insurance Renewal	pg 6
Community Recreation Center EOM & Financials	pg 29
November 12, 2024, General Board Meeting Minutes	pg 39
Financial:	
November 2024 Financial Summary	pg 43
Action Agenda Items:	
Community Recreation Center Name	pg 47
Behavior Policy	pg 49
Discussion Items:	



Redmond Area Park and Recreation District  
465 SW Rimrock Way  
Redmond Oregon 97756  
541-548-7275  
[www.raprd.org](http://www.raprd.org)

**GENERAL BOARD MEETING AGENDA**  
**December 17, 2024**  
**7:30am**

This meeting will take place in person at the Cascade Swim Center, 465 SW Rimrock Way, Redmond. Virtual access is available using the following link:  
<https://meet.goto.com/647496005>

You can also dial in using your phone.  
Toll Free: 877-309-2073  
Access Code: 647496005

**AGENDA**

- 1. Call to Order**  
Adjustments to the Agenda
- 2. Communications** (Comments by Citizens are Limited to 3 Minutes)
- 3. Consent Agenda**  
Approval of the General Board Meeting Minutes of November 12, 2024  
Acknowledgement of Receipt of November 2024 Financial Summary
- 4. FY 2024 Audit Presentation**
- 5. 2025 General Liability and Property Insurance Renewal**
- 6. Community Recreation Center Update**
- 7. Action Agenda Items**  
Acknowledge Receipt of FY 24 Audit  
Community Recreation Center Name  
Behavior Policy for Participants, Parents/Guardians and Spectators
- 8. Discussion Items**
- 9. Public Comments**
- 10. Board/Staff Comments**
- 11. Executive Session**  
**Oregon Law permits public bodies to meet in executive session to discuss specific items which are not open to the public. Final action or decisions on these matters will be made during regular session.**  
ORS 192.660 (2) (i) which authorizes executive sessions “to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member...”

Reconvene Regular Session;

- 12. Action(s) as a result of Executive Session**

### 13. Adjournment

Public Comments will be taken during the meeting. Those wishing to speak should sign up on the sheet provided. Comments by citizens are limited to five minutes. **Speakers will be called in order of sign up. Our meetings are recorded.** Accessibility requests must be made to Administrative Services Manager, Vicki Osbon at 541-548-7275 or by email at [vicki.osbon@raprd.org](mailto:vicki.osbon@raprd.org) at least 72 hours prior to any public meeting. **This is a no-smoking facility.**

**AIC Insurance Agency  
847 Southwest Sixth Street  
Redmond, OR 97756  
(541)548-8161 Phone  
(541)923-4348 Fax**

12/02/2024

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, Oregon 97756

Attn: Katie Hammer

Re: District Insurance Renewal  
Company: Special Districts Insurance  
Policy: 40P12035-92

Dear Katie,

Enclosed is the insurance outline of the renewal coverage limits for the District's SDAO insurance policy that is renewing January 1, 2025. **This is a "Preliminary Renewal Packet" and is not an official invoice or are the Declaration pages official. A final "Renewal Packet" with an invoice and declarations will be available January 2<sup>nd</sup> and will reflect any changes that are made between now and then.** Please see the enclosed 2024-2025 Comparison Report. The overall renewal premium is up \$4,178.00, mainly due to the increase in the General Liability and Property rates, and the increasing reinsurance costs. Following is a list of most areas of change since the last renewal period:

1. A 3% trending of Property values across the board for all Districts.
2. Added the 2024 Ford F-250 Truck
3. The Boiler & Machinery (Equipment Breakdown) and the Earthquake premiums increase when the Property Values increase.
4. The Best Practices Credit is 10% for 2025. The Service Group Discount is 4%.

All proposed renewal coverage Declarations and Schedules are enclosed as well as the preliminary premium invoice. Please review the 2024-2025 Comparison Report for more detail.

Thank you for your time and assistance during the District's renewal process, and please pass along our thanks to the Board for the continued business.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry N. Maroni". The signature is fluid and cursive, with the first name being the most prominent.

Barry N. Maroni

Enc

## MEMORANDUM

**DATE:** November 27, 2024

**TO:** SDIS Independent Insurance Agents & SDIS Property/Casualty Insurance Program Participants

**FROM:** SDIS Underwriting Department

**SUBJECT:** 2025 SDIS Property/Casualty Insurance Renewal

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As noted in the update packet memo, our reinsurers have advised us that we should expect significant premium increases due to financial and claims pressures on a statewide, national and international level. The good news is that due to the continued strong financial position of the Trust, we were able to absorb a large portion of that increase. However, some of that increase will need to be passed to the members. As such, we are advising members to budget for an *average* contribution increase of around 15.5%.

Please note that the Service Group Discount is listed on the Preliminary Renewal Summary for those members that are also covered by SAIF for workers' compensation and have elected to join the SDAO-SAIF Servicing Group. As a reminder, this is a 4% discount on Liability, Property, Auto Liability and Auto Physical Damage coverage. If you have a SDAO member that has not yet signed up for this program, please contact SAIF directly to do so.

Enclosed you will find your members' preliminary renewal packets with the documents listed below. Please remember these are *preliminary* only. Final renewal packets with the official invoices and declarations pages will be issued on January 1, 2025, and will include any changes that were made between now and that date.

### **Preliminary Renewal Packet**

- Preliminary Contribution Summary - *Reflects the Best Practices credit and Service Group Discount, if applicable.*
- Liability Coverage Preliminary Summary
- Auto Coverage Preliminary Summary
- Property Coverage Preliminary Summary
- Earth Movement Coverage Preliminary Summary
- Flood Coverage Preliminary Summary
- Equipment Breakdown Protection Preliminary Summary



- Cyber Coverage Preliminary Summary
- Comprehensive Crime Coverage Preliminary Summary
- Updated General Liability, Automobile, Property - Schedule I, Schedule II and Extra Items Schedules (if applicable)
- Policy Year 2024 to 2025 Rate Change Comparison Report
- Loss ratio reports for districts that have over a 65% loss ratio in any one line of coverage from policy years 2019-2023. These are the years we use to calculate each district's experience factor.
- Automobile ID Cards – These are at the end of the packet. There is a separate page that can be combined with and used as the back of the ID cards if you wish to print them yourself. If you want a cardstock version of the auto ID cards mailed to you, please contact us at [underwriting@sdao.com](mailto:underwriting@sdao.com).

### **Rate Change Comparison Report**

We have again included the Rate Comparison Report on the last page of the preliminary renewal packet. ***The report displays the changes from the 2024 renewal to the 2025 renewal.*** This will show the change in rates as well as how your district's individual contribution is affected by any changes in exposures that you may have experienced in the last year.

### **Liability Coverage Changes**

The major change we are making to the 2025 SDIS Liability Coverage Document is technically a coverage change, but ultimately clarifies what our intent and the intent of our reinsurers was for the coverage giveback to the Pollution Exclusion.

Currently, Exclusion K. excludes coverage for claims arising from the "...actual, alleged, or threatened discharge, dispersal, seepage, migration, release or escape of Pollutants." This exclusion then specifies that it does not apply (except for the release/discharge of PFAS) to the release of pollutants due to the following activities:

- Emergency Operations conducted by a Named Participant, and which are conducted away from premises owned by or rented to the Named Participant;***
- Fire district training operations;***
- Water run-off from the cleaning of the equipment used in Emergency Operations by a Named Participant which is a fire district, or a Named Participant which is assisting a fire district or performing the functions of a fire district;***
- The handling of residues or residuals after a motor vehicle accident or after a Hostile Fire has been extinguished, by a Named Participant authorized to fight fires, or a Named Participant which is assisting a fire district or performing the functions of a fire district,***

*provided that the **Participant's** conduct in connection therewith is in conformance with applicable federal and state statutes, rules and guidelines;*

- e. The use, handling, storage, discharge, dispersal, release or escape of any chemical used in the **Potable Water** treatment process; or*
- f. **Potable Water** which is provided by the **Participant** to others.*

Beginning 1/1/2025, the language in the Liability Coverage Document will clarify that coverage is provided to '**Short-Term Pollution Events**' arising from these excepted activities. '**Short-Term Pollution Events**' will be defined as follows (subject to all other terms, conditions and exclusions listed in the SDIS Liability Coverage Document):

- **Short-Term Pollution Event** means a discharge, dispersal, release or escape of **Pollutants** which:
  - a. Begins during the **Policy Period**;*
  - b. Begins at an identified time and place; and*
  - c. Ends, in its entirety, at an identified time within seventy-two (72) hours of the beginning of the discharge, dispersal, release or escape of the **Pollutants**.*

*To be a **Short-Term Pollution Event**, the discharge, dispersal, release or escape of **Pollutants** need not be continuous. However, if the discharge, dispersal, release or escape is not continuous, then all discharges, dispersals, releases or escapes of the same **Pollutants** from essentially the same source, considered together, must satisfy provisions a. through c. of this definition to be considered a **Short-Term Pollution Event**.*

The final version of the 2025 SDIS Liability Coverage Document will be published to the Insurance Site shortly after the January 1, 2025, renewal. Please contact us with any questions regarding this change, and any other issues regarding coverage.

Thank you for your continued support of Special Districts Insurance Services. We are pleased to continue offering the best coverage at the most affordable price for Oregon's special districts. If you have any questions or concerns, please email us at [underwriting@sdao.com](mailto:underwriting@sdao.com) or call 800-285-5461.

**Preliminary Renewal Summary - NOT AN INVOICE**

**Invoice Number:** 40P12035-92    **Entity ID:** 12035    **Effective Date:** 1/1/2025    **Expiration Date:** 12/31/2025    **Invoice Date:** 11/27/2024

Named Participant

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

Agent of Record

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**Coverage**

**Contribution**

**SDIS Liability Coverage**

\$20,502

Less Best Practices Credit (\$2,050)

Less Service Group Discount (\$820)

Adjusted Contribution \$17,632

**Auto Liability\***

\$3,689

Less Best Practices Credit (\$369)

Less Service Group Discount (\$148)

Adjusted Contribution \$3,172

**Non-owned and Hired Auto Liability**

\$195

**Auto Physical Damage**

\$1,238

Less Service Group Discount (\$50)

Adjusted Contribution \$1,188

**Hired Auto Physical Damage**

\$181

**Property**

\$13,018

Less Best Practices Credit (\$1,302)

Less Service Group Discount (\$521)

Adjusted Contribution \$11,195

**Earthquake**

\$4,670

**Flood**

\$0

**Equipment Breakdown**

\$1,423

**Crime**

\$0

**Cyber**

Included

**Total** \$39,656

**THIS IS NOT AN INVOICE, PLEASE DON'T PAY THE AMOUNT IN THIS SUMMARY**

Your final contribution, and renewal packet, will be posted online on 01/01/2025.

\* Includes Excess Auto and Auto Supplemental coverages.

**PRELIMINARY SDIS Liability Coverage Summary - NOT A GUARANTEE OF COVERAGE**

**Certificate Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

<b>SDIS Liability Coverage:</b>	<b>Description</b>	<b>Limit<sup>(1)</sup></b>	<b>Deductible<sup>(2) (3)</sup></b>
	Per Occurrence Limit of Liability	\$5,000,000	None
	Per Wrongful Act Limit of Liability	\$5,000,000	None
	Annual Aggregate Limit of Liability	No Limit Except As Outlined Below	None

**Additional Coverages:** List only includes sublimited Additional Coverages. Unless indicated in Section III Additional Coverages, of the SDIS Liability Coverage Document, the following limits are not added to the above identified Limit(s) of Liability.

<b>Coverage</b>	<b>Limit<sup>(4)</sup></b>	<b>Participant Limit<sup>(5)</sup></b>	<b>All Participants Limit<sup>(6)</sup></b>	<b>Deductible</b>	<b>Contribution</b>
Ethics Complaint Defense Costs	\$5,000	\$5,000		None	Included
EEOC/BOLI Defense Costs	\$5,000,000			None	Included
Limited Pollution Coverage	\$250,000	\$250,000		None	Included
Injunctive Relief Defense Costs	\$25,000	\$25,000	Not Applicable <sup>(7)</sup>	None	Included
Criminal Defense Costs	\$100,000	\$100,000	\$500,000	None	Included
Premises Medical Expense	\$5,000	\$5,000		None	Included
Fungal Pathogens (Mold) Defense Costs	\$100,000	\$100,000		None	Included
Applicators Pollution Coverage	\$50,000	\$50,000		None	Included
Lead Sublimit Defense Costs	\$50,000	\$50,000	\$200,000	None	Included
Marine Salvage Expense Reimbursement	\$250,000	\$250,000		None	Included
Communicable Disease Defense	\$50,000	\$50,000	\$2,000,000	None	<u>Included</u>
				<b>Total Contribution:</b>	\$17,632

**Reference**

- (1) Subject to a \$25,000,000 maximum limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act.
- (2) Subject to a \$10,000 controlled burn deductible for failure to follow DPSST guidelines.
- (3) Subject to a \$25,000 Employment Practices Deductible when SDIS not contacted for legal advice prior to termination.
- (4) Named Participant's maximum limit per Occurrence or Wrongful Act.
- (5) Named Participant's maximum limit for the Coverage Period.
- (6) Maximum limit of coverage, for all SDIS Trust Participants for the Coverage Period. Does not apply to Injunctive Relief Defense Costs (7).
- (7) Maximum limit of coverage, for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act, is \$100,000.

**Forms applicable to Named Participant: SDIS Liability Coverage Document - 01/01/2025**

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Liability Coverage Document. This certificate only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Liability Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

**Preliminary Auto Liability and Auto Physical Damage Coverage Summary  
NOT A GUARANTEE OF COVERAGE**

**Certificate Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**Preliminary Coverage Summary is provided only for those coverages where a contribution is shown.**

**Auto Liability**

<b>Coverage</b>	<b>Per Accident Limit of Liability</b>	<b>Deductible</b>	<b>Contribution</b>
Auto Liability	\$500,000	None	\$3,172
Non-Owned/ Hired Auto Liability	\$500,000	None	\$195

**Applicable Coverage Document:** SDIS Auto Liability Coverage Document January 1, 2025

**Auto Physical Damage**

<b>Coverage</b>	<b>Per Accident Limit of Liability</b>	<b>Deductible</b>	<b>Contribution</b>
Auto Physical Damage	Per Schedule	Per Schedule	\$1,188
Hired Auto Physical Damage	\$50,000	\$100/\$500*	\$181

**Applicable Coverage Document:** SDIS Auto Physical Damage Coverage Document January 1, 2025

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Auto Liability Coverage Document and SDIS Auto Physical Damage Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Auto Liability Coverage Document and SDIS Auto Physical Damage Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

\* If two deductibles are displayed (ie: \$100/\$200), the first applies to Comprehensive Coverage and the second Collision Coverage.

**Preliminary Auto Excess Liability Coverage Summary**  
**NOT A GUARANTEE OF COVERAGE**

**Certificate Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**Preliminary Coverage Summary is provided only for those coverages where a contribution is shown.**

**Excess Auto Liability**

<b>Coverage</b>	<b>Limit of Liability*</b>	<b>Retention</b>	<b>Contribution</b>
Excess Auto Liability	\$4,500,000	\$500,000	Included with Auto Liability
Excess Non-Owned/ Hired Auto Liability	\$4,500,000	\$500,000	Included with Non-Owned/ Hired Auto Liability

**Applicable Coverage Document:** SDIS Excess Auto Liability Coverage Document - January 1, 2025

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Excess Auto Liability Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Excess Auto Liability Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

\* Per Accident Limit of Liability.

**Preliminary Auto Supplemental Coverage Summary  
NOT A GUARANTEE OF COVERAGE**

**Certificate Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**Preliminary Coverage Summary is provided only for those coverages where a contribution is shown.**

**Auto Supplemental**

<b>Coverage</b>	<b>Limit of Liability</b>	<b>Deductible</b>	<b>Contribution</b>
Personal Injury Protection	See Coverage Document	None	Included with Auto Liability
Uninsured/ Underinsured Motorist Bodily Injury	\$500,000 Per Accident	None	Included with Auto Liability

**Applicable Coverage Document:** SDIS Auto Supplemental Coverage Document - January 1, 2025

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Auto Supplemental Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Auto Supplemental Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions which they relate.

**Preliminary Property Coverage Summary**  
**NOT A GUARANTEE OF COVERAGE**

**Certificate Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**Scheduled Property Values**

\$5,091,155 Buildings, Other Structures and Scheduled Outdoor Property  
\$186,024 Personal Property  
\$153,275 Mobile Equipment, Scheduled Personal Property and Scheduled Fine Arts

**Total Limit of Indemnification (Per Occurrence)**

\$5,430,453 The Trust shall not pay, or be liable for more than the Total Limit of Indemnification in any single "occurrence" during the Property Coverage Period, including all related costs and expenses, all costs of investigation, adjustment and payment of claims, but excluding the salaries of your regular employees and counsel on retainer.  
\$300,000,000 SDIS Per Occurrence Aggregate Loss Limit

**Sublimits (Per Occurrence)**

The subjects of coverage listed below are sub-limited within the above shown "Total Limit of Indemnification (Per Occurrence)". The Limits reflect the maximum amount the Trust will pay for losses involving these coverages. The titles below are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

**Covered Property**

*Section VIII - Covered Property in the SDIS Property Coverage Document*

\$250,000 Personal Property of Others within your Care, Custody, or Control, other than Mobile Equipment  
\$100,000 Property of Employees/Volunteers (subject to a \$5,000 maximum per person)  
\$100,000 Mobile Equipment of others that is within your Care, Custody or Control or Rented or Leased for up to 30 days  
\$10,000 Unscheduled Fine Arts (Fine Art may be specifically scheduled for higher limits)

**Additional Coverages**

*Section X - Additional Coverages in the SDIS Property Coverage Document*

\$5,000,000 Debris Removal  
*Sublimit is \$5,000,000 or 25% of the covered portion of the loss, whichever is less.*  
\$50,000 Pollutant Clean-up and Removal from Land or Water  
*Sublimit is \$50,000 or 20% of the scheduled location(s) value, whichever is less.*  
\$10,000 Fungus as a Result of a "Covered Cause of Loss"  
*Sublimit is \$10,000 or 10% of the covered portion of the loss, whichever is less*  
\$10,000 Preservation of Undamaged Covered Property  
*Sublimit is \$10,000 or 10% of the covered portion of the loss, whichever is less.*



\$250,000	Professional Services <i>Sublimit is \$250,000 or 10% of the covered portion of the loss, whichever is less.</i>
\$25,000	Fire Department Service Charge
\$10,000	Recharging of Fire Extinguishing Equipment
\$10,000	Arson Reward
\$5,000,000	Increased Cost of Construction - Enforcement of Ordinance or Law <i>Sublimit is \$5,000,000 or 25% of the covered portion of the loss, whichever is less.</i>
\$500,000	Increased Cost of Construction - Cost Resulting from Unforeseen Delay <i>Sublimit is \$500,000 or 25% of the covered portion of the loss, whichever is less.</i>
\$500,000	Expenses for Restoration or Modification of Landscaping, Roadways, Paved Surfaces and Underground Utilities <i>Sublimit is \$500,000 or 25% of the covered portion of the loss, whichever is less.</i>

**Additional Coverages - Business Income and Extra Expense**

*Section XI - Additional Coverages - Business Income and Extra Expense in the SDIS Property Coverage Document*

\$1,000,000	Business Income
\$1,000,000	Extra Expense
\$25,000	Enforcement of Order by Government Agency or Authority
\$25,000	Business Income from Dependent Property
\$100,000	Interruption of Utility Services
\$25,000	Inability to Discharge Outgoing Sewage

**Coverage Extensions**

*Section XII - Coverage Extensions in the SDIS Property Coverage Document*

\$2,000,000	Property in the Course of Construction <i>If you have not complied with all of the notification requirements set forth in Section XII.A. within 90 days, the most the Trust will pay for property in the Course of Construction is \$500,000. If after 90 days you have not complied with all the notification requirements set forth in Section XII.A. then no coverage will be provided for property in the Course of Construction.</i>
\$500,000	Newly Acquired or Constructed Property <i>No coverage will be provided for newly acquired or constructed property unless you notify the Trust in writing no later than 90 days after the dates specified in section XII.A.</i>
\$25,000	Unscheduled Outdoor Property
\$250,000	Malicious Mischief or Vandalism to Tracks and Artificial Turf Fields
\$250,000	Property in Transit
\$250,000	Accounts Receivable
\$50,000	Property Damaged by Overflow of Sewers or Drains
\$100,000	Covered Leashold Interest <i>Sublimit is lesser of amount listed here or an amount prorated based on time between the Loss and the earlier of: Lease Expiration, Re-occupancy of leased property, or lease of new property.</i>
\$250,000	Valuable Papers and Records <i>Sublimit is lesser of: Cost to research, restore and replace the lost information; Actual Cash Value in its blank state of the damaged or destroyed paper, tape or other media if records are not actually researched, restored or replaced; or the amount of the sublimit listed here.</i>
\$25,000	Data Storage Media
\$250,000	Miscellaneous Property Damaged by Specified Cause of Loss or Theft <i>Sublimit lesser of: Appraised Value, Fair Market Value, or Sublimit listed here.</i>
\$5,430,453	Property Damaged by an Act of Terrorism or Sabotage <i>The most the Trust will pay for Property Damaged by an Act of Terrorism or Sabotage is described in Section XII.K.9.</i>

**Additional Sublimits**

*Sublimits showing below, if any, are in addition to the sublimits shown above.*

**Locations Covered**

Locations that are specifically listed on the Named Participant's Property Schedule.

**Perils Covered**

Risks of Direct Physical Loss subject to the terms, conditions and exclusions of the current SDIS Property Coverage Document.

**Deductibles**

As indicated on the Schedule of Property Values on file with the Trust.

**Contribution**

\$11,195

**Applicable Coverage Document:** SDIS Property Coverage Document - January 1, 2025

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This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Property Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Property Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

## Preliminary Earth Movement Endorsement Summary

### NOT A GUARANTEE OF COVERAGE

**Certificate Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**PLEASE CAREFULLY REVIEW AS THE ENDORSEMENT WILL MODIFY/ AMEND THE PROPERTY COVERAGE DOCUMENT**

As consideration for an additional contribution paid by the **Named Participant**, in the amount of **\$4,670**, the **Property Coverage Document** will be amended by adding the following to Section **XII. COVERAGE EXTENSIONS**:

**L. Extension of Coverage for Property Damaged by Earth Movement**

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **earth movement** that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:
  - a. The deductible shall be no less than the greater of:
    - (1) \$5,000;
    - (2) Two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **earth movement** in a single **occurrence** on premises listed on the Schedule of Property Values on file with the Trust; or
    - (3) The Deductible stated in the Declarations.
  - b. The deductible shall be no more than the greater of:
    - (1) \$50,000; or
    - (2) The Deductible stated in the Declarations.
2. For the purposes of this **Coverage Extension** only, **earth movement** means:
  - a. Sudden and accidental earthquake, seaquake, shock, tremor, landslide, submarine landslide, avalanche, subsidence, sinkhole, collapse, mud flow, rock fall, **volcanic activity**, or any similar seismic activity, resulting in cracking, crumbling, lateral movement, rising, shifting, settling, sinking, or upheaval of **land**;
  - b. **Flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement**, regardless of any other cause or event that contributes concurrently or in any sequence to such **flood**; and
  - c. **Collapse** directly caused by **earth movement**.
3. **Earth Movement** does not mean, and we will not indemnify you or anyone else for, damage caused by, resulting from, or consisting of:
  - a. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, exacerbated by, or arising out of artificial means or artificially created soil conditions, including contraction, corrosion, erosion, excessive or insufficient moisture, expansion, freezing, improperly compacted soil, insufficient fill, liquefaction, slope instability, slumping, subsidence, or thawing;
  - b. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, exacerbated by, or arising out of underground activity of animals, vegetation, or **water**; or
  - c. Any **water movement** or **flood**, except for **flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement** as described in section **XII.L.2**.

4. All **Earth Movement** that occurs within a 72-hour period will constitute a single **occurrence**.
5. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damaged **Covered Property** is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for **earth movement**.
6. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damage or loss occurs during the **Property Coverage Period**, and is discovered and reported to the Trust by you within one year of the ending date of the **Property Coverage Period**.
7. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless you notify us as soon as reasonably possible after the **earth movement** occurs and allow us to inspect the damaged **Covered Property** prior to making any repairs or replacing the damaged or destroyed **Covered Property**.
8. Indemnification under this **Coverage Extension** is subject to the following limits:
  - a. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** in any single **occurrence** is **\$5,430,453**;
  - b. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** during the **Coverage Period**, is an **Annual Aggregate Loss Limit** of **\$5,430,453**;
  - c. The **SDIS Per-Occurrence Aggregate Loss Limit**;
  - d. An **SDIS Annual Aggregate Loss Limit** of **\$300,000,000** for all damage or loss caused by, resulting from, or arising out of **earth movement, flood, or both**.
9. Any amounts paid under this **Coverage Extension** are included in, subject to, and not in any event in addition to, the **Total Limit of Indemnification** stated in the Declarations.

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This proposed Endorsement amends Section **XII. Coverage Extensions** of the **Property Coverage Document** only, and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations, exceptions, or exclusions of the **Property Coverage Document**.

**This summary is made and is mutually accepted by the Trust and the Named Participant subject to all provisions, stipulations, and agreements of the applicable SDIS Property Coverage Document that it proposes to amend. Reference the applicable SDIS Property Coverage Document, as amended by this and any other applicable endorsements, for complete terms and conditions.**

## Preliminary Flood Endorsement Summary

### NOT A GUARANTEE OF COVERAGE

**Certificate Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**PLEASE CAREFULLY REVIEW AS THE ENDORSEMENT WILL MODIFY/ AMEND THE PROPERTY COVERAGE DOCUMENT**

As consideration for an additional contribution paid by the **Named Participant**, in the amount of **\$0**, the **Property Coverage Document** will be amended by adding the following to Section **XII. COVERAGE EXTENSIONS**:

**M. Extension of Coverage for Property Damaged by Flood**

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **flood**, including **collapse** directly caused by **flood**, that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:

- a. If the damaged **Covered Property** is not a **waterway structure** and is located, either partially or wholly, within a federally designated 100-year or greater Special Flood Hazard Area ("SFHA"), as defined by the Federal Emergency Management Agency ("FEMA"), at the time of the **occurrence**, then the deductible shall be:
  - (1) \$500,000 per occurrence for damage to each covered **building, other structure, outdoor property and scheduled outdoor property** listed on the Schedule of Property Values on file with the Trust;
  - (2) \$500,000 per occurrence for damage to covered **personal property, scheduled personal property, fine arts and scheduled fine arts** located within each covered **building, other structure, outdoor property and scheduled outdoor property** listed on the Schedule of Property Values on file with the Trust; and
  - (3) \$500,000 per occurrence for damage to covered **mobile equipment and scheduled mobile equipment** listed on the Schedule of Property Values on file with the Trust.
- b. If the damaged **Covered Property** is not a **waterway structure** and is located wholly outside of a federally designated 100-year or greater Special Flood Hazard Area ("SFHA"), as defined by the Federal Emergency Management Agency ("FEMA"), at the time of the **occurrence**, then the deductible shall be:
  - (1) no less than the greater of:
    - (a) \$5,000;
    - (b) two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **flood** in a single **occurrence** on the premises listed on the Schedule of Property Values on file with the Trust; or
    - (c) the Deductible stated in the Declarations; and
  - (2) no more than the greater of:
    - (a) \$50,000; or
    - (b) the Deductible stated in the Declarations.
- c. If the damaged **Covered Property** is a **waterway structure** then the deductible shall be:
  - (1) \$100,000 per occurrence for damage to each **waterway structure** listed on the Schedule of Property Values on file with the Trust; and
  - (2) \$100,000 per occurrence for damage to covered **personal property, scheduled personal property, fine arts and scheduled fine arts** located within, on or attached to, each covered **waterway structure** listed on the Schedule of Property Values on file with the Trust.

2. All **Flood** including **collapse** directly caused by **flood**, that occurs within a 72-hour period will constitute a single **occurrence**.
3. Whether or not damaged **Covered Property** is located, either partially or wholly, within a federally designated 100-year or greater SFHA, as defined by FEMA, at the time of **occurrence**, will be determined solely by reference to FEMA Flood Maps and the FEMA Flood Map Service Center, regardless of any previous information, estimate, or designation provided the **Named Participant** or appearing in the Declarations.
4. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **flood**, including **collapse** directly caused by **flood**, unless the damaged **Covered Property** is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for **flood**.
5. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **flood**, including **collapse** directly caused by **flood**, unless the damage or loss occurs during the **Property Coverage Period**, and is discovered and reported to the Trust by you during the **Property Coverage Period**.
6. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **flood**, including **collapse** directly caused by **flood**, unless you notify us as soon as reasonably possible after the **flood** occurs and allow us to inspect the damaged **Covered Property** prior to making any repairs or replacing the damaged or destroyed **Covered Property** .
7. This **Coverage Extension** does not apply, and we will not indemnify you or anyone else for, any damage or loss to **waterway structures** located within five miles of the Oregon Coast, whether or not expressly identified as **Covered Property**, caused by, exacerbated by, or arising out of **flood** unless damage or loss by **flood** is caused by a **storm surge** which occurs over a period of less than 72 hours.
  - a. For the purposes of this **Coverage Extension** only, **waterway structures** are defined as boardwalks, bridges, bulkheads, dams, dikes, docks, levees, piers, pilings, seawalls, wharves, breakwater and similar structures located on, in, or over **water**, and their corresponding appurtenances and accessories.
  - b. **Storm Surge** is defined as an abnormal rise of water generated by a storm, over and above the predicted astronomical tide as determined by the National Oceanic and Atmospheric Administration (NOAA).
8. Indemnification under this **Coverage Extension** is subject to the following limits:
  - a. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** in any single **occurrence** is \$0;
  - b. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** during the **Coverage Period**, is an **Annual Aggregate Loss Limit** of \$0;
  - c. The **SDIS Per-Occurrence Aggregate Loss Limit**; ;
  - d. An **SDIS Annual Aggregate Loss Limit** of \$50,000,000 for all damage or loss to **Coverage Property** located, either partially or wholly, within a federally designated 100-year or greater SFHA as defined by FEMA.
  - e. An **SDIS Annual Aggregate Loss Limit** of \$300,000,000 for all damage or loss caused by, resulting from, or arising out of **earth movement, flood**, or both.
9. Any amounts paid under this **Coverage Extension** are included in, subject to, and not in any event in addition to, the **Total Limit of Indemnification** stated in the Declarations.

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This proposed Endorsement amends Section **XII. Coverage Extensions** of the **Property Coverage Document** only, and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations, exceptions, or exclusions of the **Property Coverage Document**.

**This summary is made and is mutually accepted by the Trust and the Named Participant subject to all provisions, stipulations, and agreements of the applicable SDIS Property Coverage Document that it proposes to amend. Reference the applicable SDIS Property Coverage Document, as amended by this and any other applicable endorsements, for complete terms and conditions.**

**Preliminary Equipment Breakdown/ Boiler and Machinery Coverage Summary**  
**NOT A GUARANTEE OF COVERAGE**

Insured by the Travelers Casualty and Surety Company of America

**Travelers Policy Number:** BME1-9T31613A

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

<b>Covered Equipment</b>	"Covered Equipment" as defined in the Coverage Form, located at Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).	
<b>Limit of Insurance</b>	\$5,430,453	The most we will pay for any and all coverages for loss or damage from any "One Breakdown."
<b>Sub Limits</b>	\$1,000,000	Business Income/ Extra Expense (excludes any Named Participant generating electrical power for which a survey has not been completed and accepted by Travelers Casualty and Surety Company of America)
	365 Days	Ordinary Payroll
	\$1,000,000	Utility Interruption - (Indirect - Business Income)
	\$250,000	Utility Interruption - (Direct - Spoilage Damage)
	\$1,000,000	Contingent Business Income/ Extra Expense
	\$1,000,000	Spoilage
	\$10,000,000	Expediting Expense
	\$1,000,000	Ammonia Contamination
	\$1,000,000	Water Damage
	\$1,000,000	Hazardous Substances
	\$15,000 / 30 days	Fungus, Wet and Dry Rot
	\$1,000,000	Media and Data
	\$1,000,000	Green Upgrades
	\$2,500,000	Ordinance or Law: Demolition and Increased Cost of Construction for Undamaged Portion of Building
	No Sublimit	Newly Acquired Locations - 120 Day reporting
	Included	Brands and Labels
	Included	CFC Refrigerants
	Included	Computer Equipment
<b>Deductibles</b>	\$1,000	Direct Damage Deductible from any "One Breakdown" - <u>Except as follows:</u>
	\$10/KVA - \$10,000 minimum	Transformers and Secondary Miscellaneous Electrical Apparatus (MEA)
	\$30/KVA - \$10,000 minimum	Internal Combustion Engines, Generator Units and Turbines
	\$10,000 combined	Spoilage Damage/ Ammonia Contamination
	24 Hours	Business Income and Extra Expense Waiting Period - No Power Generation
	30 Days	Business Income and Extra Expense Waiting Period - With Power Generation
	24 Hours	Utility Interruption 24 hour waiting period - Indirect
	\$5,000	Utility Interruption Direct Deductible
<b>Locations</b>	Per Special Districts Insurance Services (SDIS) Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).	
<b>Contribution</b>	<b>\$1,423</b>	

This document provides a brief summary of Equipment Breakdown Coverage from Travelers Casualty and Surety Company of America (Travelers) and in-no-way replaces or supersedes the Travelers policy or coverage terms. Please refer to the Travelers Equipment Breakdown Protection Coverage Form for detailed coverages, exclusions and conditions that may apply.

**Preliminary SDIS Cyber Coverage Summary  
NOT A GUARANTEE OF COVERAGE**

**Policy Number:** 40P12035-92

**Coverage Period:** 1/1/2025 through 12/31/2025

**Named Participant**

Redmond Area Park & Recreation District  
PO Box 843  
Redmond, OR 97756

**Agent of Record**

AIC Insurance - Redmond  
847 S.W. Sixth Street  
Redmond, OR 97756

**Cyber Total Aggregate Limit of Liability** \$150,000

**First Party Coverage's Sublimit of Liability** \$50,000

**First Party Coverage Includes:**

- Network Interruption
- Event Management
- Cyber Extortion
- Data Restoration
- Computer and Legal Experts
- Public Relations
- Business Income

**Third Party Liability Coverage's Sublimit of Liability** \$100,000

**Third Party Coverage Includes:**

- Security Failure or Privacy Event
- Media Content
- Regulatory Action

**Deductible** \$1,000

**SDIS Trust Cyber Annual Aggregate Limit of Liability** \$2,000,000

**SDIS Member Contribution** Included

**Applicable Coverage Document:** SDIS Cyber Coverage Document, effective January 1, 2025

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Cyber Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Cyber Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.



General Liability Schedule

Code	Description	Unit	Amount	Effective Date	Expiration Date	Contribution
12001	Skate Board Parks	Each	0	1/1/2025	12/31/2025	\$0
12002	Diving Boards	Each	2	1/1/2025	12/31/2025	\$1,105
12003	Water Slides	Each	0	1/1/2025	12/31/2025	\$0
120150	2024-2025 Budgeted Personal Services *	Dollars	\$2,067,900	1/1/2025	12/31/2025	\$3,993
120160	2024-2025 Budgeted Materials and Supplies *	Dollars	\$959,450	1/1/2025	12/31/2025	\$4,000
120170	2024-2025 Budgeted Contingencies *	Dollars	\$100,000	1/1/2025	12/31/2025	\$0
120180	Number of Employees	Each	88	1/1/2025	12/31/2025	\$0
120190	Number of Volunteers	Each	275	1/1/2025	12/31/2025	\$0
120192	Number of Board Members	Each	5	1/1/2025	12/31/2025	\$0
120200	District Size	Sq Miles	182	1/1/2025	12/31/2025	\$0
120210	Population Served	Each	48,000	1/1/2025	12/31/2025	\$0
12070	Golf Courses	Each	0	1/1/2025	12/31/2025	\$0
12100	Number of Drones (UAVs) Owned or Operated	Each	0	1/1/2025	12/31/2025	\$0
12215	Buildings & Premises - Occupied by District	Sqf	30,115	1/1/2025	12/31/2025	\$0
12400	Boats	Each	0	1/1/2025	12/31/2025	\$0
12414	Playground/Parks (Area)	Acres	103	1/1/2025	12/31/2025	\$0
12415	Grandstands/Stadiums - Number Of	Each	0	1/1/2025	12/31/2025	\$0
12671	Number of Parks	Each	8	1/1/2025	12/31/2025	\$0
12900	Dollars Paid For Services	Dollars	\$0	1/1/2025	12/31/2025	\$0
12925	Swimming Pools (How Many)	Each	2	1/1/2025	12/31/2025	\$6,294
12997	Events/Fundraisers - No Alcohol Served	Days	5	1/1/2025	12/31/2025	\$0
12998	Events/Fundraisers - Alcohol Served	Days	1	1/1/2025	12/31/2025	\$107
<b>Total Contribution</b>						<b>\$15,499</b>

## Statement of Member Benefits

**Redmond Area Park & Recreation District** receives specific services and grants from SDIS. This report displays what SDIS would charge a non-member for equivalent benefits.

Date	Service Provided	Department	Activity	Dollar Benefit
10/25/2024	Best Practices	Risk Management	Toolkit Consultation	\$13.75
10/15/2024	Safety Committee	Risk Management - SAIF	Training	\$112.50
8/6/2024	Safety Programs	Risk Management - SAIF	VRMC	\$93.75
5/28/2024	OR Gov employee handbook template version	HR Consulting	General HR Consultation	\$62.50
3/12/2024	Consultant Procurement Referrals	Consulting Services	Consultant Procurement Se	\$22.50
7/12/2023	Risk Management Regional Training	Risk Management	Training	\$0.00
6/14/2023	Risk Management Review	Risk Management	VRMC	\$55.00
3/2/2023	Contract Review	SDIS Pre-Loss Legal	Pre-Loss Legal	\$180.00
2/16/2023	Contract Question	SDIS Pre-Loss Legal	Pre-Loss Legal	\$360.00
3/14/2022	Contract Review	SDIS Pre-Loss Legal	Contract Review	\$157.50
3/8/2022	Employee Issue	SDIS Pre-Loss Legal	Employment	\$270.00
3/1/2022	Employee Issue	SDIS Pre-Loss Legal	Employment	\$135.00
8/25/2021	Risk Management Review	Risk Management	VRMC	\$82.50
10/29/2020	CNA Boiler Inspection	Risk Management	Boiler and Machinery Insp	\$0.00
4/2/2020	FCCRA-COVID-19	HR Consulting	General HR Consultation	\$62.50
10/10/2019	Employment	SDIS Pre-Loss Legal	Employee Discipline	\$157.50
10/8/2019	Regional Risk Management Training	Risk Management	Training	\$50.00
2/20/2019	Ballot Title Review	Technical Assistance	Technical Assistance	\$22.50
7/16/2018	Employment	SDIS Pre-Loss Legal	Pre-Loss Legal	\$360.00
4/30/2018	Lease Agreement	Technical Assistance	Technical Assistance	\$45.00
6/21/2017	Voluntary Risk Management Consultation	Risk Management	VRMC	\$55.00
6/14/2016	Maple Bridges Arches	Risk Management	Toolkit Consultation	\$45.00
4/14/2016	Employee Issue	Technical Assistance	Technical Assistance	\$96.00
4/8/2014	Consultation	Risk Management	VRMC	\$45.00
4/8/2014	Field Visit	Risk Management	VRMC	\$90.00
3/28/2013	Financial Consulting	Consulting Services	Financial Consulting	\$719.21
9/28/2012	Complaint	Technical Assistance	Technical Assistance	\$90.00

Date	Service Provided	Department	Activity	Dollar Benefit
9/25/2012	Field Visit	Risk Management	VRMC	\$90.00
9/6/2012	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
8/28/2012	Youth Football Program	Risk Management	Toolkit Consultation	\$45.00
5/14/2012	Public Contracting	Technical Assistance	Technical Assistance	\$180.00
5/11/2012	Complaints re Aggressive Patron	Technical Assistance	Technical Assistance	\$90.00
3/26/2012	Risk Management - Lease Agreement Review	Technical Assistance	Technical Assistance	\$90.00
12/19/2011	Risk Management - Ice Rink Agreement	Technical Assistance	Technical Assistance	\$90.00
12/12/2011	Risk Management - Lease	Technical Assistance	Technical Assistance	\$90.00
11/21/2011	Personnel - Termination	Technical Assistance	Technical Assistance	\$90.00
8/16/2011	SDAO Safety Grant 2011	Risk Management	Safety Grant	\$2,745.00
5/16/2011	Contract - Deschutes County Property	Technical Assistance	Technical Assistance	\$90.00
5/12/2011	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
5/5/2011	Board - Filling Vacancies	Technical Assistance	Technical Assistance	\$90.00
11/18/2010	Architectural/Engineering Contract Agreeeme	Technical Assistance	Technical Assistance	\$90.00
10/15/2010	Credit Card Agreement	Technical Assistance	Technical Assistance	\$90.00
9/20/2010	Grant Writer Contract	Technical Assistance	Technical Assistance	\$90.00
4/16/2010	Employee Issue	Technical Assistance	Technical Assistance	\$90.00
4/5/2010	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
1/25/2010	Redmond Parks Foundation	Technical Assistance	Technical Assistance	\$90.00
1/14/2010	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
12/11/2009	Education Assistance Policy	Technical Assistance	Technical Assistance	\$90.00
6/23/2009	Field Visit	Risk Management	VRMC	\$135.00
8/21/2008	Levy Resolution	Technical Assistance	Technical Assistance	\$180.00
4/15/2008	Release Form	Technical Assistance	Technical Assistance	\$180.00
3/28/2008	Commercial Lease Agreement	Technical Assistance	Technical Assistance	\$180.00
1/9/2008	Employment Question	Technical Assistance	Technical Assistance	\$180.00
12/5/2007	Field Visit	Risk Management	VRMC	\$90.00
10/5/2007	Policy Review	SDIS Pre-Loss Legal	Pre-Loss Legal	\$440.00
7/17/2007	Bylaws Change	Technical Assistance	Technical Assistance	\$180.00
5/5/2005	Field Visit	Risk Management	VRMC	\$90.00
<b>Total Dollar Benefit</b>				<b>\$9,627.71</b>

**This statement is provided for your information. It is not a bill.**

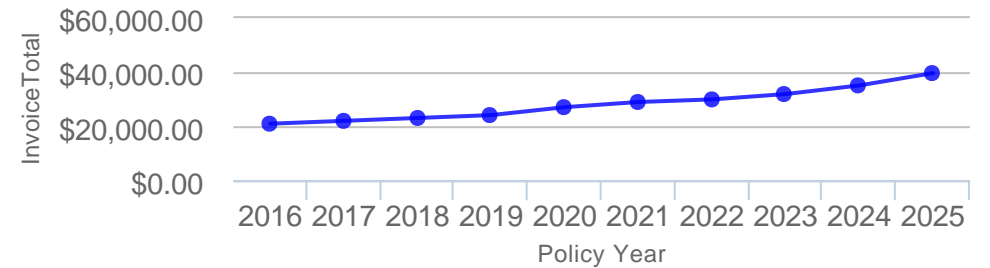
Report displays contribution difference (changes) between 2024 and the 2025 renewal in an effort to provide a general idea of rating components that influence contributions.

Coverage	2024 contribution	Change in exposures	2025 contribution	Total contribution change	Total % contribution change
General Liability	\$16,057	See Below	\$17,632	\$1,575	9.81%
Auto Liability	\$2,985	0	\$3,172	\$187	6.25%
Non-Owned Auto Liability	\$175		\$195	\$20	11.43%
Auto Physical Damage	\$1,078	\$0	\$1,188	\$110	10.24%
Non-Owned APD	\$164		\$181	\$17	10.37%
Property	\$9,801	\$153,704	\$11,195	\$1,394	14.22%
Earthquake	\$3,835	\$153,704	\$4,670	\$835	21.77%
Flood	\$0	\$153,704	\$0	\$0	
Equipment Breakdown	\$1,383	\$153,704	\$1,423	\$40	2.89%
Crime	\$0		\$0	\$0	
<b>Total All Lines</b>	<b>\$35,478</b>		<b>\$39,656</b>	<b>\$4,178</b>	<b>11.78%</b>

General Liability Exposure Comparison

Description	Last Year	This Year	Difference
2024-2025 Budgeted Materials and Supplies *	\$868,100	\$959,450	\$91,350
2024-2025 Budgeted Personal Services *	\$1,962,700	\$2,067,900	\$105,200
Diving Boards	\$2	\$2	\$0
Events/Fundraisers - Alcohol Served	\$1	\$1	\$0
Skate Board Parks	\$0	\$0	\$0
Swimming Pools (How Many)	\$2	\$2	\$0
Water Slides	\$0	\$0	\$0

Annual Contribution History



2019-2023 Net Loss Ratio = 1.36%

Best Practices	Year	% Credit
	2024	10.00%
	2025	10.00%

\* Auto Liability Exposure = Number of Autos. Auto Physical Damage = Total Insured Automobile Values. Excess Liability = Materials and Supplies + Personal Services. Property and Boiler and Machinery = Total Insured Property Values.



## END OF MONTH REPORT – NOVEMBER 2024

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[HMKCO.ORG](http://HMKCO.ORG)

## GENERAL PROGRAM UPDATE

In the month of November, the focus of construction moved from preparation of footings with rebar in forms, to pouring concrete on the east side of the building. Simultaneously, footing and forms continued along the east side of the building. As far as management of the project goes, the focus was making sure that all deductions and additions to the GMP contract were finalized.

## PROJECT ADMINISTRATION

Project administration and accounting support are two key areas critical to Program success. This is a combined effort of HMK Company and RAPRD's Accounting Department. In the month of November, we processed 4 invoices.

Contract Type	Number of Contracts	Value
Professional Service Agreements / Design Contracts	9	\$4,788,212
Construction Contracts	1	\$ 42,793,003

## LOCAL VENDORS AND CONTRACTORS

Currently, 93% of the contracts awarded have been awarded to local contractors, this amounts to \$44,250,529 of the \$47,581,215 awarded.

The following list of local vendors who are currently working on the projects.

### CENTRAL OREGON VENDORS

HMK Company  
HWA, Inc.  
The Wallace Group  
Systems West Engineers

### CENTRAL OREGON CONTRACTORS

Kirby Nagelhout Construction Co.

## CONTRACTORS WORKING ON RAPRD RECREATION CENTER

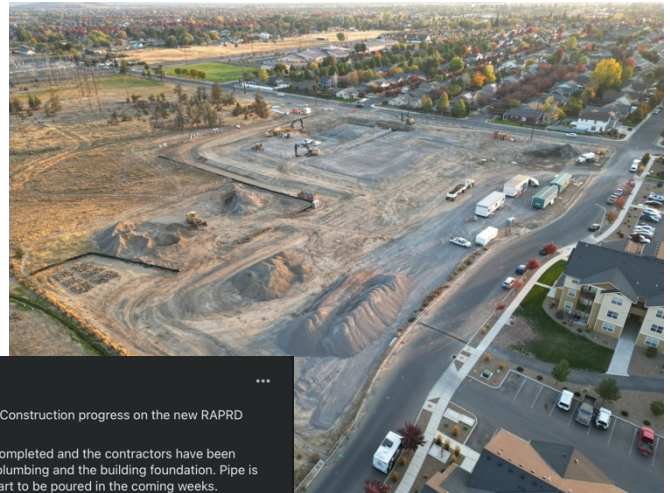
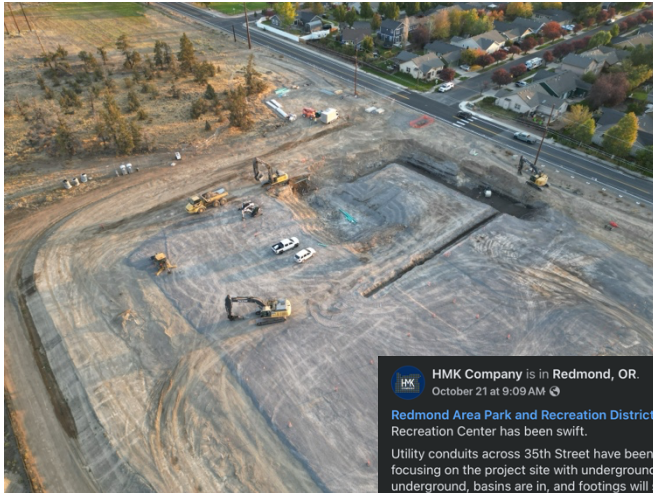
**Kirby Nagelhout Construction Co.**

**Tomco Electric Inc.**

**Apollo Mechanical Contractors**

**Columbia River Steel & Construction Inc.**

## REDMOND AREA PARK & RECREATION DISTRICT PROGRAM SOCIAL MEDIA



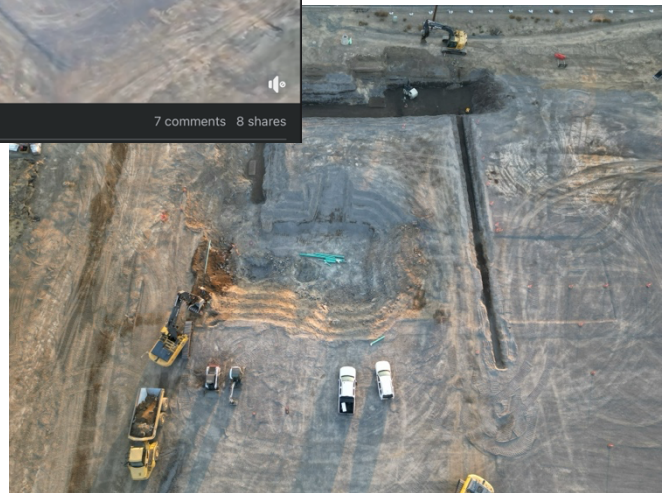
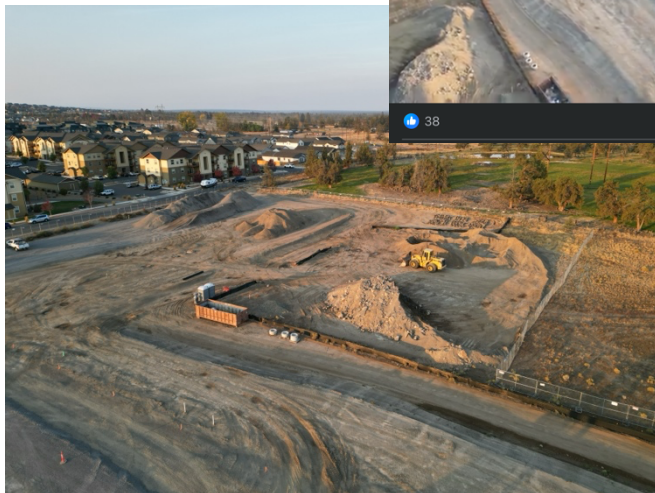
**HMK Company** is in Redmond, OR.  
October 21 at 9:09 AM

[Redmond Area Park and Recreation District](#) | Construction progress on the new RAPRD Recreation Center has been swift.

Utility conduits across 35th Street have been completed and the contractors have been focusing on the project site with underground plumbing and the building foundation. Pipe is underground, basins are in, and footings will start to be poured in the coming weeks.

[Barker Rinker Seacat Architecture](#)  
[Kirby Nagelhout Construction](#)

38 7 comments 8 shares





## RAPRD Recreation Center

**PROJECT** Construction of a new Recreation Center

### PROJECT DESCRIPTION

- Construct a new ~56,000 sq. ft Recreation Center
- Competition Lap Pool, Recreation Pool with Lazy River, Water Slide
- Fitness Amenities, Locker Rooms, Gym, Public Spaces

SCHEDULE & KEY MILESTONES	START	COMPLETION	% CPL	COMMENT
Pre-Design & Schematics	01/01/23	09/01/23	100%	
Design Development	09/25/23	02/02/24	100%	
Construction Documents	02/03/23	05/31/24	100%	
Bid and Award	04/27/24	07/29/24	100%	
Construction	06/01/24	12/31/25	30%	
Building Commissioning	10/01/25	11/01/25	0%	
Owner Occupancy	01/01/26	02/01/26	0%	
Post Occupancy Evaluation	02/01/26	03/01/26	0%	
Warranty Period	01/01/26	01/01/27	0%	
Other			0%	

## NOVEMBER ACTIVITIES

Most November activities for the actual construction of the building centered around pouring concrete, which commenced on the 7<sup>th</sup> of the month. This is a major step in preparing for the delivery of the metal building in mid-December. Along with the concrete, KNCC and HMK continued to meet with the project team – designers, subcontractors, etc. – to make sure that submittals were coming in, RFIs were being responded to, and the sub-contractors were ready for their work for building arrival.

## ACTIVITIES SCHEDULED FOR DECEMBER

In December, concrete will continue to be poured for footings around the building while stem walls are poured for the east side of the building in preparation for building delivery mid-month. Once the building arrives, the focus will be to start erecting the natatorium. The project team will hold a natatorium pre-construction meeting with all contractors, sub-contractors, design team members, and owner consultants to make sure everyone understands the next steps and any questions get answered before vertical construction.

## HIGHLIGHTS, CHALLENGES, SOLUTIONS

### HIGHLIGHTS:

Concrete pours!

### CHALLENGE AND SOLUTIONS:

Concrete became a challenge as the local suppliers changed the type of cement used in their mixes shortly before the concrete submittal period. The reasoning this was challenging was because there was insufficient data to meet project specifications. This solution to this was a lot of conversations with the design team, concrete supplier, and general contractor to guarantee the mix design will meet the correct specification. Fortunately, it all worked out in the end!

## ADDITIONAL INFORMATION

For questions, comments, or additional information, please contact:

Chad Franke, Program Manager  
chad.franke@hmkco.org  
541.531.9958





# HMK

COMPANY

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BEND, OR 97701

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**REDMOND AREA PARKS AND RECREATION DISTRICT  
BOND PROJECT  
REVENUE BUDGET  
OCTOBER 31, 2024**

<b>Program Revenue <sup>1</sup></b>	Original Budget	Received to Date	Allocated to Date	Unallocated Balance	Revised Budget
<b>Bond and Other Proceeds</b>					
Bond Proceeds	\$ 49,000,000	\$ 49,000,000	\$ 49,000,000	\$ -	\$ 49,000,000
Bond Premium	\$ 6,000,000	\$ 5,748,563	\$ 4,365,310	\$ 1,383,252	\$ 5,748,563
Miscellaneous Grant	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
Investment Income	\$ -	\$ 2,216,478	\$ -	\$ 2,216,478	\$ 2,216,478
Energy Trust of Oregon (ETO) Incentives	\$ -	\$ -	\$ -	\$ -	\$ -
Other Funding Sources	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 55,000,000</b>	<b>\$ 56,970,041</b>	<b>\$ 53,365,310</b>	<b>\$ 3,604,731</b>	<b>\$ 56,970,041</b>

1. Program Revenue Budgets are an estimate. Accuracy should be verified by district personnel.
2. Allocated funds from Bond Premium
3. Allocated funds from Bond Premium and Bond Proceeds to Rec Center Project

The financial statement presentation has been prepared as a courtesy by HMK. They are based on information derived from ledgers provided by the agency, which have not been independently verified. The financial information included in this presentation is unaudited and should be used for informational purposes only and should not be relied upon for any other use.



**REDMOND AREA PARKS AND RECREATION DISTRICT  
BOND PROJECT  
OVERALL BUDGET  
OCTOBER 31, 2024**

Program Expense	Original Budget	Paid to Date	Remaining Balance	Revised Budget
<b>Hard Cost</b>				
Recreation Center Project	\$ 36,150,000	\$ 2,623,735	\$ 39,971,042	\$ 42,594,777
Green Energy Technology	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Construction Contingency	\$ 1,807,500	\$ -	\$ 1,490,817	\$ 1,490,817
<b>Construction Sub Total</b>	<b>\$ 37,957,500</b>	<b>\$ 2,623,735</b>	<b>\$ 41,461,859</b>	<b>\$ 44,085,594</b>
<b>Soft Cost</b>				
<b>Administrative Cost</b>				
Legal Fees	\$ 75,900	\$ 19,334	\$ 56,566	\$ 75,900
Bond Counsel	\$ 50,000	\$ 50,000	\$ -	\$ 50,000
Bond Issuance Cost	\$ 440,000	\$ 177,233	\$ 0	\$ 177,233
Builders Risk Insurance	\$ -	\$ -	\$ -	\$ -
Project Management	\$ 1,038,725	\$ 208,759	\$ 829,966	\$ 1,038,725
Reimbursable Expenses	\$ 75,915	\$ 5,100	\$ 69,815	\$ 74,915
Other Administrative Charges	\$ -	\$ 200	\$ 800	\$ 1,000
<b>Site Cost</b>				
Site Survey	\$ 120,000	\$ 11,850	\$ 150	\$ 12,000
Geo-Tech Report	\$ 120,000	\$ 33,526	\$ 1,474	\$ 35,000
<b>Planning Cost</b>				
Design Fees	\$ 3,416,200	\$ 2,697,693	\$ 573,447	\$ 3,271,140
A & E Reimbursable Expenses	\$ 189,800	\$ 31,551	\$ 129,818	\$ 161,369
Commissioning	\$ 200,000	\$ 33,613	\$ 136,388	\$ 170,000
Hazardous Materials Consultant	\$ -	\$ -	\$ -	\$ -
Building Envelope Consultant	\$ -	\$ 16,059	\$ 63,941	\$ 80,000
Constructability Review	\$ 151,800	\$ -	\$ -	\$ -
Special Inspection and Testing	\$ 265,700	\$ 16,866	\$ 63,134	\$ 80,000
Plan Review & Building Permits	\$ 379,600	\$ 1,389,251	\$ -	\$ 1,389,251
Printing & Plan Distribution	\$ 26,500	\$ 130	\$ 4,870	\$ 5,000
Miscellaneous Fees	\$ -	\$ 15,795	\$ 9,205	\$ 25,000
Ed Specs	\$ -	\$ -	\$ -	\$ -
Kitchen	\$ -	\$ -	\$ -	\$ -
<b>Miscellaneous</b>				
Legal Advertisements	\$ 11,400	\$ 657	\$ 6,343	\$ 7,000
Furniture, Fixtures, and Equipment (FF&E)	\$ 1,518,300	\$ -	\$ 1,500,000	\$ 1,500,000
Technology	\$ 1,284,300	\$ -	\$ 750,000	\$ 750,000
Technology (Design)	\$ -	\$ -	\$ -	\$ -
Acoustics	\$ -	\$ -	\$ -	\$ -
Criminal Background Checks	\$ 7,600	\$ -	\$ -	\$ -
System Development Charges	\$ -	\$ -	\$ -	\$ -
Value Engineering	\$ 151,800	\$ -	\$ -	\$ -
Utility Connection Fee	\$ 379,600	\$ 2,004	\$ 372,996	\$ 375,000
Unallocated Owner Contingency	\$ 1,138,725	\$ -	\$ -	\$ -
Inflation	\$ -	\$ -	\$ -	\$ -
<b>Sub Total Soft Cost</b>	<b>\$ 11,041,865</b>	<b>\$ 4,709,620</b>	<b>\$ 4,568,914</b>	<b>\$ 9,278,533</b>
<b>Total Project Cost</b>	<b>\$ 48,999,365</b>	<b>\$ 7,333,355</b>	<b>\$ 46,030,773</b>	<b>\$ 53,364,127</b>



Redmond Area Park and Recreation District  
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Redmond Oregon 97756  
541-548-7275  
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**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, November 12, 2024, at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
David Rous  
Mercedes Bostick-Cook  
Lena Berry  
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director; Vicki Osbon, Administrative Services Manager, Mike Elam, Recreation Manager

Media: None

Public Attending: Chad Franke, HMK, Jennifer Garth, community member

**GENERAL MEETING MINUTES**

**1. Call to Order:** Matt Gilman called the meeting to order at 7:30am.  
**Adjustments to the Agenda:** None

**2. Communications:** None

**3. Consent Agenda:**

Approval of the General Board Meeting Minutes from October 8, 2024,

Acknowledgement of Receipt of October 2024 Financial Summary:

Lena Berry made a motion to approve the general board meeting minutes of October 8, 2024, and acknowledge receipt of the October 2024 financial summary as presented.

David Rouse seconded the motion. Motion passed unanimously.

**4. Community Recreation Center Update:**

Chad Franke, HMK said that all footings have been excavated, forms poured, and rebar is in and that they started pouring concrete last week. He said that they had a mild delay with the concrete because the design mix has changed to become more environmentally friendly. Oregon suppliers are just switching over to the new cement mix that goes into the concrete. After talking with the supplier over the last week, they have agreed to guaranteed to meet specifications, if not then they will take it back out, repour it and repay the district for a delay in the project. He said they are still working with Pacific Power to get the contract to make the changes to the grid in the city to get permanent power to the site. He said they are still working through submittals. He said there are a lot of RFI's and that people are paying attention and asking really good questions. He said that the sub-contractors are good and really care about this project. Contingency wise we are doing well and looking at still opening early 2026.

**5. Action Agenda Items:**

Community Recreation Center Name

Katie Hammer let the board know that the architects will need a decision on the name in January. The board will table further discussion until the December meeting.

Behavior Policy for Participants, Parents/Guardians and Spectators

Katie Hammer said she incorporated the changes that they talked about at the October meeting, including refraining from smoking and alcohol consumption, enhancing the language regarding weapons and added procedures about who to contact if there is an incident. She said that because of a recent incident with a referee, it would be beneficial to draft a separate behavior policy for referees. Katie said that she has found several trainings to certify the referees, and Kris Davis, sports coordinator is exploring those options. Lena Berry moved to request further edits and table the approval of the behavior policy for participants, parents/guardians, spectators and now referees until the next meeting. Kevin scoggin seconded to motion. Motion passed unanimously.

Approval of Leave of Absence Request

Katie Hammer said that Diane McIntosh has been employed with the district since 2008. She spends her winters out of state. She currently teaches two classes, and they are covered by subs while she is gone. David Rouse made a motion to approve the leave of absence request. Lena Berry seconded the motion. Motion passed unanimously.

**6. Discussion Items:**

Board Goals Review

Katie Hammer said when the goals were set in August, a quarterly review was set for November. She said this is a summary of what has been done since August. She identified a list of four short term goals and the progress that has been made. She said that they have been making really good progress on updating district policies. She said that she would be bringing one or two policies, beginning with the oldest, to the board every month. At the December meeting, if time allows because of the heavy agenda, she is recommending that the board review the financial assistance policy, which is our



scholarship program and the financial management policies. She added that the program pricing policy will need to be reviewed. She is also recommending that we add a new surplus property policy and update the public contracting policy. Katie said she has three work chart options that are drafted and a fundraising plan that she will send out. They will be on the December meeting agenda. Katie also discussed working on a 2026/27 mock budget which will help determine what staff we can afford and what changes will need to be made for the new building. Kevin Scoggin, vice chair, asked about direction we would be taking because the levy failed. Katie discussed the possibility of the Cascade Swim Center closing, reduced scheduled program hours and staffing and the new recreation center.

Katie talked about park and facility policy review. She listed rules that are in the current ordinances and the proposed rules after that. She asked the board to review the proposed rules and let her know if they have any questions or edits.

#### **7. Public Comments:**

Jennifer Garth, community member, introduced herself. She spoke about looking for a place to play volleyball in Redmond and said she became frustrated with the lack of athletic facilities. She said she has an interest in bringing a YMCA to Redmond. She said she attended the meeting to see what was being talked about. Katie said she would be happy to have an in-depth conversation with Jennifer after the meeting to answer any questions. Matt Gilman said that has been a topic of conversation in the past. He thanked Jennifer for attending the meeting.

#### **8. Board & Staff Comments:**

Mike Elam, Recreation Manager, said the first season of youth hoops has started. The first games were last weekend. Registrations for the second season of youth hoops is open. He said registration is also open for adult basketball. Drop-in basketball is currently running as well. Mike said that the fitness program is still going well at the community hall.

Matt Gilman, board chair, said he attended RACE swim practice last night and we have a very active team. He also said that he recently biked out at the Radlands trail. He said it was a great facility and well maintained. He suggested that we do a community day in May for bike month.

Mercedes Bostick-Cook asked how many scholarships we are giving out currently for youth sports. Katie responded that she would look up the numbers and get back with that information. Kevin Scoggin asked what the budgeted amount for scholarships is. Katie responded that they anticipate for this year for scholarships RAPRD does is about \$5000. She added that we do have a partnership with the school district and RPA and they have each funded each fund \$10,000 this past year.

#### **Adjournment**

Matt Gilman adjourned the meeting at 8:51am.

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Board Chair, Matt Gilman

---

Recording Secretary, Vicki Osbon

Redmond Area Park and Recreation District  
 Financial Summary  
 November 30, 2024

**Summary**

Nov 30, 2024 is 42% of the 2024/2025 Fiscal year.

**Financial Performance By Fund**

<b>General</b>			
Resources (% of 23/24 Budget)	91%	Resources change from FY 22/23	2%
Expenditures (% of 23/24 Budget)	27%	Expenses change from FY 22/23	-24%

	YTD FY Nov 23/24	YTD FY Nov 24/25	2024/2025 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 1,837,937	\$ 1,865,547	\$ 2,052,000	91%	90.0%
Personnel Services	\$ 151,324	\$ 149,288	\$ 528,500	28%	32.0%
Materials & Services	\$ 39,147	\$ 68,494	\$ 286,000	24%	27.0%
Debt Service	\$ 97,090		\$ -	#DIV/0!	0.0%
Capital Outlay			\$ -	0%	0.0%
Transfers & Contingency			\$ 1,655,000	0%	0.0%

<b>Aquatic</b>			
Resources (% of 23/24 Budget)	44%	Resources change from FY 22/23	-22%
Expenditures (% of 23/24 Budget)	41%	Expenses change from FY 22/23	22%

	YTD FY Nov 23/24	YTD FY Nov 24/25	2024/2025 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 148,460	\$ 115,244	\$ 261,000	44%	44.0%
Personnel Services	\$ 286,653	\$ 338,181	\$ 825,500	41%	39.0%
Materials & Services	\$ 80,304	\$ 112,789	\$ 241,000	47%	41.0%
Debt Service	\$ 17,899	\$ 17,899	\$ 18,000	99%	100.0%
Capital Outlay	\$ 5,825		\$ 50,000	0%	0.0%

<b>Redmond Aquatic Club Eels (RACE)</b>			
Resources (% of 23/24 Budget)	31%	Resources change from FY 22/23	18%
Expenditures (% of 23/24 Budget)	33%	Expenses change from FY 22/23	-4%

	YTD FY Nov 23/24	YTD FY Nov 24/25	2024/2025 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 28,857	\$ 34,101	\$ 110,000	31%	38.0%
Personnel Services	\$ 34,986	\$ 35,057	\$ 86,400	41%	37.0%
Materials & Services	\$ 19,443	\$ 17,354	\$ 72,000	24%	34.0%

### Financial Performance By Fund

Programs			
Resources (% of 23/24 Budget)	27%	Resources change from FY 22/23	-43%
Expenditures (% of 23/24 Budget)	35%	Expenses change from FY 22/23	7%

	YTD FY Nov 23/24	YTD FY Nov 24/25	2024/2025 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 202,391	\$ 115,709	\$ 436,200	27%	40.0%
Personnel Services	\$ 117,300	\$ 133,398	\$ 468,000	29%	38.0%
Materials & Services	\$ 129,314	\$ 130,375	\$ 289,200	45%	40.0%
Capital Outlay			\$ -	0%	0.0%

Parks			
Resources (% of 23/24 Budget)	23%	Resources change from FY 22/23	6%
Expenditures (% of 23/24 Budget)	16%	Expenses change from FY 22/23	20%

	YTD FY Nov 23/24	YTD FY Nov 24/25	2024/2025 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 1,306	\$ 1,380	\$ 6,000	23%	34.0%
Personnel Services	\$ 54,468	\$ 63,585	\$ 159,500	40%	42.0%
Materials & Services	\$ 16,163	\$ 20,910	\$ 71,250	29%	35.0%
Capital Outlay			\$ 305,000	0%	0.0%

## Year to Date Comparison by Program Category

### YTD Detail

#### Property Tax Collections

FY 24/25 (Current)	1,816,435
<b>FY 24/25 (Budget, current yr)</b>	<b>1,950,000</b>
FY 23/24	1,752,489
FY 22/23	1,567,600
FY 21/22	1,577,966

### Resources/Expense Detail

#### Pool Activities

##### Pool Activities Resources

FY 24/25 (Current)	32,743
<b>FY 24/25 (Budget, current yr)</b>	<b>120,000</b>
FY 23/24	70,778
FY 22/23	54,013
FY 21/22	51,296

##### Pool Activities Expenses

FY 24/25 (Current)	3,418
<b>FY 24/25 (Budget, current yr)</b>	<b>20,000</b>
FY 23/24	3,910
FY 22/23	3,212
FY 21/22	6,822

#### Youth Sport Leagues

##### Youth Sports League Resources

FY 24/25 (Current)	78,361
<b>FY 24/25 (Budget, current yr)</b>	<b>186,000</b>
FY 23/24	98,616
FY 22/23	82,562
FY 21/22	74,570

##### Youth Sports League Expenses

FY 24/25 (Current)	44,541
<b>FY 24/25 (Budget, current yr)</b>	<b>98,000</b>
FY 23/24	40,338
FY 22/23	34,208
FY 21/22	22,223

Note: Youth Sports League include: Youth Basketball, Soccer and LaCrosse

#### Enrichment Resources

##### Enrichment Resources

FY 24/25 (Current)	11,961
<b>FY 24/25 (Budget, current yr)</b>	<b>73,000</b>
FY 23/24	37,948
FY 22/23	23,392
FY 21/22	14,007

##### Enrichment Expenses

FY 24/25 (Current)	35,658
<b>FY 24/25 (Budget, current yr)</b>	<b>45,100</b>
FY 23/24	25,016
FY 22/23	29,837
FY 21/22	13,809

## Fitness

### Fitness Resources

FY 24/25 (Current)	6,387
<b>FY 24/25 (Budget, current yr)</b>	<b>20,000</b>
FY 23/24	10,616
FY 22/23	4,251
FY 21/22	4,525

### Fitness Expenses

FY 24/25 (Current)	4,352
<b>FY 24/25 (Budget, current yr)</b>	<b>12,500</b>
FY 23/24	6,301
FY 22/23	3,467
FY 21/22	3,004

Note: Fitness classes are held at the Senior Center.

## Adult Sport Leagues

### Adult Sport League Resources

FY 24/25 (Current)	85
<b>FY 24/25 (Budget, current yr)</b>	<b>16,700</b>
FY 23/24	0
FY 22/23	0
FY 21/22	84.00

### Adult Sport League Expenses

FY 24/25 (Current)	299
<b>FY 24/25 (Budget, current yr)</b>	<b>10,600</b>
FY 23/24	581
FY 22/23	775
FY 21/22	426

Note: Adult Sport Leagues include, Adult Softball and Adult Basketball.

Updated 12/5/24

**RAPRD BOARD AGENDA COMMUNICATION**

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**MEETING DATE:** December 17, 2024  
**SUBJECT:** Community Recreation Center Name  
**STAFF RESOURCE:** Katie Hammer  
**ACTION PROPOSED:**

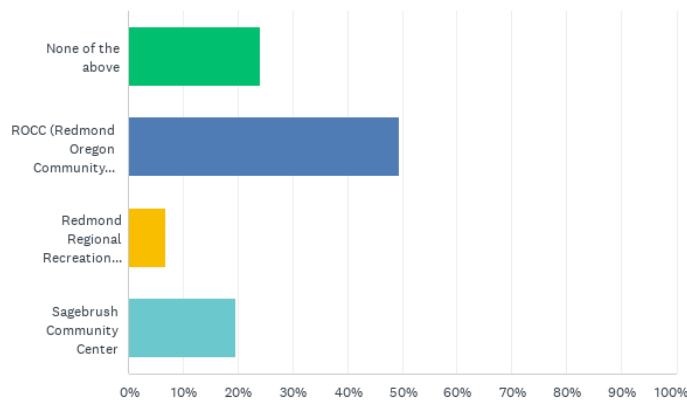
**BACKGROUND:**

This agenda Item was tabled during the November board meeting and is on the agenda for December in case the board is ready to choose a name but can be tabled until January.

RAPRD conducted a community survey for potential community recreation center names during the month of September. We received 231 responses. We asked for people to vote on one of three name options or type another idea.

Of the three names we asked to vote on Redmond Oregon Community Center (ROCC) received the most votes (101) with Sagebrush Community Center (40) next and Redmond Regional Recreation Center (14) third. None of the above received 49 votes.

Q1 Please indicate your favorite name of these options



91 individuals suggested names and ones that were received which had more than one entry are:

- Mike Scheil Community Center (30)
- Redmond Recreation Center (9)
- Redmond Community Center (7)
- High Dessert Recreation Center (3)
- Jay Rowan Aquatic Center (3)

The Hub community Center (3)

REDMOND OREGON RECREATION CENTER (RORC) (2)

Redmond Recreation Hub (RRHUB) (2)

During the October Board meeting the board requested to see the list of all the names that were submitted. This list was provided to the board via email on October 8, 2024.

BRS and KNCC have requested that the name is finalized by January so they can incorporate the design and electrical needs to signage into the building design.

Potential Actions:

1. Approve a Name
2. Table the approval



*RAPRD BOARD AGENDA COMMUNICATION*

---

**MEETING DATE:** December 17, 2024, 2024

**SUBJECT:** Behavior Policy for Participants, Parents/Guardians and Spectators

**STAFF RESOURCE:** Katie Hammer

**ACTION PROPOSED:**

**BACKGROUND:**

In the effort to develop standards for the district regarding behavior expectations for participants, Parents/Guardians and Spectators district staff have drafted a behavior policy which was discussed during the October and November board meetings. Since the November board meeting a local child behavior specialist has reviewed the draft policy and provide suggestions. The revised policy after these suggestions is on the following page,

**Potential Actions:**

1. Adopt the policy as presented
2. Modify the policy prior to adopting
3. Request further edits and table the approval
4. Do not adopt the policy

## **BEHAVIOR POLICY FOR PARTICIPANTS, PARENTS, GUARDIANS AND SPECTATORS**

Participants/parents/guardians/spectators shall exhibit appropriate behavior at all times. RAPRD has developed the following guidelines to help make programs safe and enjoyable for all participants. RAPRD may develop additional rules for particular programs and athletic leagues as deemed necessary by staff or the Board of Directors.

### **Participants/parents/guardians/spectators shall:**

1. Show respect to all participants, staff, referees, volunteers and spectators; and take direction from staff.
2. Refrain from using abusive or foul language.
3. Refrain from threatening or causing bodily harm to self, other participants, spectators, referees and staff.
4. Respect all equipment, supplies, and facilities.
5. Not possess any weapons at RAPRD facilities and/or events except in accordance with Oregon and Federal Law
6. Refrain from smoking, vaping, drug use and alcohol consumption.

Staff will periodically review rules with participants during the program session. If inappropriate behavior occurs, prompt resolution will be sought, specific to each individual's situation. The District reserves the right to dismiss a participant from a program or a parent/guardian/spectator from a program area whose behavior is inappropriate or endangers the safety of himself/herself or others.

### **Procedures For Participant Behavior**

Upon registration or entry into the program, the parent/guardian should be given the opportunity to share solicited for any information regarding special accommodation needed for the participant if they choose to. If any of these special accommodations are behavior related, the parent/guardian should be contacted for information about any behavior modification programs in place at school or home. Attempts should be made to utilize these in the program. Also, the District's inclusion coordinator should be contacted for guidance. Documentation should be maintained regarding any problem behaviors, special accommodations, and behavior modification programs.

### **If the participant exhibits inappropriate actions that are either witnessed by or reported to RAPRD, the following guidelines should be followed:**

1. RAPRD staff should determine the severity of the action and immediately take steps to correct it. These may include but are not limited to:
  - Ensure the participant understands the expectations.
  - A verbal warning.

- A supervised ~~time-out~~ ~~reset break~~ from the program, for a maximum of 10 minutes. The type of ~~time-out~~ ~~reset break~~ may vary according to the situation (observational: from sidelines of activity; exclusion: away from the group but within view of the activity; seclusion: ~~time-out~~ ~~reset~~ area with staff member present away from view of the activity). ~~If physical restraint is used to protect against injury, the time-out should be documented on a conduct report.~~ Any conduct report made should be given to the full-time supervisor.
  - A suspension from the program for a designated time period. When determining the timeframes of suspension, the program coordinator should consider the severity of the actions; the length of the program or activity; any past behavior issues with the individual; and willingness to improve their inappropriate behavior.
  - Dismissal from the program or activity by the program coordinator/supervisor, with prior approval from the Executive Director. If inappropriate behavior persists, the behavior completely disrupts a program, or the action is one of a threatening nature, removal from the program or activity may be necessary. Individuals dismissed or suspended from a program will be logged into the registration system in order for staff to monitor the individual's status.
2. If a participant receives a ~~time-out~~ ~~reset break~~ or a suspension, the supervisor of the program should contact the parent/guardian. The supervisor should explain the inappropriate actions that were observed by the staff. Documentation is required.
  3. Communication between staff and parent should be on-going regarding any further incidences of inappropriate behavior. Some other options may be discussed with the parent/guardian including:
    - Transfer to another program where inappropriate behavior may be less prone to occur.
    - Limited/reduced timeframe that participant is allowed to attend the program.
  4. Appeals by the participant and/or participant's parent/guardian should be directed to the District's Executive Director.

### **Procedures For Parent/Guardian/Spectator Behavior**

**If a parent/guardian/spectator exhibits inappropriate actions, the following guidelines should be followed:**

1. Program leaders, coaches, referees and Board members should determine the severity of the action and immediately take steps to correct it. These may include, but are not limited to:
  - A verbal warning
  - Removal from program area
  - Trespass from RAPRD programs and facilities

2. Communication between staff and parent/guardian/spectator should be ongoing regarding any further incidences of inappropriate behavior.

**When to Contact the Police:**

- If participant makes a direct threat of hurting themselves, call the parent/guardian immediately. If a parent/guardian is not available, call the police and immediately inform the direct supervisor or management staff.
- If a participant/parent/guardian/spectator becomes overly aggressive and violent, call the police and immediately inform the direct supervisor or management staff.

**Communication/Investigation Guidelines for RAPRD Staff**

- RAPRD staff will respond promptly (within 24) and will immediately begin an investigation into reports of inappropriate behavior.
- RAPRD staff will communicate with the RAPRD board of Directors if the reported behavior is severe enough to warrant police involvement or there are threats to other participants, volunteers and staff.

**Reporting Guidelines for Community Members, Parents, and Spectators.**

If a community member, parent, spectator, etc observes a behavior or is provided information about an incident which they are concerned about please send an email to the [raprd@raprd.org](mailto:raprd@raprd.org) or call 541-548-7275 with information on the incident, including date, program, program location, parties involved and our customer service staff will provide that information with the appropriate staff.