



DIRECTOR INFORMATION for
GENERAL BOARD MEETING
December 12, 2023

Redmond Area Park and Recreation District
465 SW Rimrock Dr
PO BOX 843
Redmond, OR 97756
Administrative office phone – 541-548-7275

BOARD OF DIRECTORS

Lena Berry, Director
Mercedes Bostick-Cook, Director
Matt Gilman, Director
David Rouse, Director
Kevin Scoggin, Director

RAPRD STAFF LEADERSHIP TEAM

Katie Hammer, Executive Director
Mike Elam, Recreation Manager
Jessica Rowan, Aquatic Director
Vicki Osbon, Administrative Services Manager

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Redmond Area Park and Recreation District
465 SW Rimrock Way
Redmond Oregon 97756
541-548-7275
www.raprd.org

GENERAL BOARD MEETING AGENDA
December 12, 2023
7:30am

This meeting will take place in person at the Cascade Swim Center, 465 SW Rimrock Way, Redmond. Virtual access is available using the following link:
<https://meet.goto.com/647496005>

You can also dial in using your phone.
Toll Free: 877-309-2073
Access Code: 647496005

AGENDA

1. **Call to Order**
Adjustments to the Agenda
2. **Communications** (Comments by Citizens are Limited to 3 Minutes)
3. **Consent Agenda**
Approval of the General Board Meeting Minutes from November 14, 2023
Acknowledgement of Receipt of November Financial Summary
4. **Presentations**
 - a. FY 2023 Audit
 - b. 2024 General Liability and Property Insurance Renewal
5. **Action Agenda Items**
Approval of Annexation Agreement SW 35th Street Property
Acknowledge Receipt of the FY 2023 Audit
Approval of Leave of Absence Request
6. **Discussion Items**
Community Recreation Center Update
7. **Public Comments**
8. **Board/Staff Comments**
9. **Adjournment**

Public Comments will be taken during the meeting. Those wishing to speak should sign up on the sheet provided. Comments by citizens are limited to five minutes. **Speakers will be called in order of sign up. Our meetings are recorded.** Accessibility requests must be made to Administrative Services Manager, Vicki Osbon at 541-548-7275 or by email at vicki.osbon@raprd.org at least 72 hours prior to any public meeting. **This is a no-smoking facility.**



Redmond Area Park and Recreation District
465 SW Rimrock Way
Redmond Oregon 97756
541-548-7275
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, November 14, 2023 at 7:30am.

Attendance:

Directors Present: Matt Gilman
Lena Berry
Mercedes Bostick-Cook (virtual)
David Rouse
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director,
Vicki Osbon, Administrative Services Manager, Mike Elam,
Recreation Manager

Media: None

Public Attending: Maria Ramirez, City of Redmond Parks Planner/Project Manager,
Chad Franke, HMK Carmen Arriaga-Bucher, BRS, (virtual) BRS,
Joel Heimann, BRS (virtual) Jason Terry, Kirby Nagelhout Construction

GENERAL MEETING MINUTES

- 1. Call to Order:** Matt Gilman called the meeting to order at 7:32am
Adjustments to the Agenda: The Contract for Commissioning is tabled for a future meeting.
- 2. Communications:** None

3. Consent Agenda:

Approval of the General Board Meeting Minutes from October 10, 2023,

Approval of the Special Board Meeting Minutes from October 17, 2023

Acknowledgement of Receipt of October Financial Summary:

David Rouse made a motion to approve the general board meeting minutes of October 10, 2023, special board meeting minutes of October 17, 2023, and acknowledgement receipt of October financial summary as presented. Kevin Scoggin seconded the motion. Motion passed unanimously.

4. Discussion Items:

Review Final Naming Rights and Sponsorship Policies:

Katie Hammer explained that the recommended changes the board had requested were made and had put this on the agenda so the board could confirm that the changes that were requested when the policies were adopted were in the final policies. Lena Berry asked that a small language change be made in naming rights policy. Katie Hammer will review the policies and make the change requested.

Community Recreation Center Update:

Katie Hammer presented two new conceptual exterior designs for the recreation center, a current draft of the floor plan and Chad Franke spoke about the building designs including the different details of the buildings, the style and slope of the building, roof height, and snow load capabilities. Chad then gave an update on the original budget and proposed changes to the construction budget. He explained the contingency funds that are built into the budget to protect from inflation and anything construction wise that may incur when construction of the building begins. Katie asked the board for feedback on the design options. The board was comfortable moving forward with option one.

5. Action Agenda Items:

Approval of Revised Community Center Construction Budget:

In addition to the budget discussion that occurred during the Community Recreation Center update, Katie Hammer said that the BRS team is doing continuous budget check ins to alleviate any surprises. David Rouse moved to approve the revised budget allowing use of approx. \$3.4 million of the bond premium for recreation center construction. Lena Berry seconded. Motion passed unanimously.

Approval of Revised Leave of Absence Policy:

Katie Hammer explained that the district is required to have a policy regarding paid leave Oregon and the recommended policy changes brings us into compliance. Kevin Scoggin made a motion to approve the revised leave of absence policy. David Rouse seconded the motion. Motion passed unanimously.

Award Contract for Commissioning: Tabled

6. Public Comments: None

7. Board & Staff Comments:

Mike Elam, Recreation Manager, said that basketball is in the middle of the first season, Registration for basketball is still open for the older kids. He said registration is open for adult basketball and has confirmed that referees will be available. Pickleball registration will open soon for the Rock Chuck open in July.

Katie Hammer, Executive Director, asked about reducing the depth of the pool and removing the diving boards from the new recreation center and the potential cost savings. She said there must be a minimum of 9-foot depth to certify our lifeguard staff. Matt Gilman commented that he would like to keep it as is. Lena Berry asked how comfortable we are with the budget and are we ok to keep the depth as it currently is. Katie responded that if they are ok to keep it then we will. If there has to be a budgetary cut, then we can revisit it again. The board is comfortable keeping the depth.

Jessica Rowan, Aquatic Director, said that we just finished water polo and are going into the high school swim season. She added that we just filled the maintenance/custodial position and it's been a great hire. She added that fan parts for the natatorium are still on back order. Jessica said that we are currently still not open for recreation swim in the evenings but due to front desk staffing issues we are only offering it on Saturday afternoons. Katie added that we do have a front desk employee out on medical leave at the moment, but she will be back in December. Kevin Scoggin asked Jessica if she was planning for the new facility. Jessica responded that she has been gathering information from other facilities.

Lena Berry, board member, said that she likes the new designs. She said it's worth looking into a political strategist as we move forward, considering the fire department narrowly passing their current bond.

Kevin Scoggin, board member, said that they as a board should continue to stay focused on what was promised to the community and that the economic environment is not a favorable one currently, but we will deliver to the community.

David Rouse said he is pleased with the new designs and is feeling more optimistic about moving forward. He commented that he attended a 5k run in Sisters to benefit their park and recreation district there. He wondered if our district had events like that. Katie said that we did host a triathlon in the past and that we also have the golf tournament that was successful last year and is open to hosting more events in the future. David said that he would like to see the district have a master plan to take us into the future. He thought it was a great opportunity that Katie and Mercedes Bostick-Cook had started talking with the city of Redmond. Katie said that she is hoping to piggyback with the city as they begin their parks master plan update.

Matt Gilman, board chair, thanked the board for the amount of commitment and effort that has increased, and he appreciates the fact that they are all on board. He said this is a huge opportunity.

Mercedes Bostick-Cook, board member, asked about the partnership with the city. Katie responded that when Mercedes is back in town, they can sit down and talk about it.

Katie Hammer said that we will be partnering with the city again this year for the ice rink. She said that the weather is too warm at this point to build ice, but the rink should open in early December. Maria Ramirez commented we need three days of 40-degree weather to build ice.

Katie added that she is participating in the RCCAP meeting today to talk about public art in the new building. She also commented that she did hire an accounting specialist and the training is going well. She appreciates the board's patience over the last 7 months while she filled that position. Lena thanked her for doing that for so long. Katie thanked the board for their time with the long meetings recently. Katie said that the public meeting for the recreation center will be held on December 7, 2023. She said that the public meeting is required for annexation and for the public so that we can present plans. It will be held at highland Baptist Church. The annexation agreement is scheduled to be approved by the City Council on December 5, 2023.

8. Adjournment

Matt Gilman adjourned the meeting at 9:09am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon

Redmond Area Park and Recreation District
 Financial Summary
 November 30, 2023

Summary

November 30, 2023 is 42% of the 2023/2024 Fiscal year.

Financial Performance By Fund

General			
Resources (% of 23/24 Budget)	95%	Resources change from FY 22/23	13%
Expenditures (% of 23/24 Budget)	34%	Expenses change from FY 22/23	-22%

	YTD FY Nov 22/23	YTD FY Nov 23/24	2023/2024 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 1,625,616	\$ 1,830,269	\$ 1,922,000	95%	98.0%
Personnel Services	\$ 170,124	\$ 150,654	\$ 500,500	30%	38.0%
Materials & Services	\$ 93,146	\$ 31,185	\$ 225,500	14%	26.0%
Debt Service	\$ 94,070	\$ 97,090	\$ 99,000	98%	95.0%
Capital Outlay				0%	0.0%
Transfers & Contingency			\$ 1,305,000	0%	0.0%

Aquatic			
Resources (% of 23/24 Budget)	39%	Resources change from FY 22/23	-23%
Expenditures (% of 23/24 Budget)	35%	Expenses change from FY 22/23	12%

	YTD FY Nov 22/23	YTD FY Nov 23/24	2023/2024 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 130,449	\$ 100,717	\$ 257,000	39%	54.0%
Personnel Services	\$ 242,393	\$ 285,983	\$ 808,000	35%	39.0%
Materials & Services	\$ 80,813	\$ 79,068	\$ 221,000	36%	36.0%
Debt Service	\$ 17,899	\$ 17,899	\$ 35,800	50%	50.0%
Capital Outlay	\$ -	\$ 5,825	\$ 50,000	12%	15.0%

Redmond Aquatic Club Eels (RACE)			
Resources (% of 23/24 Budget)	29%	Resources change from FY 22/23	-22%
Expenditures (% of 23/24 Budget)	40%	Expenses change from FY 22/23	17%

	YTD FY Nov 22/23	YTD FY Nov 23/24	2023/2024 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 32,316	\$ 25,215	\$ 85,500	29%	38.0%
Personnel Services	\$ 24,692	\$ 34,986	\$ 79,200	44%	38.0%
Materials & Services	\$ 19,907	\$ 17,230	\$ 50,700	34%	30.0%

Financial Performance By Fund

Programs			
Resources (% of 23/24 Budget)	28%	Resources change from FY 22/23	-40%
Expenditures (% of 23/24 Budget)	36%	Expenses change from FY 22/23	9%

	YTD FY Nov 22/23	YTD FY Nov 23/24	2023/2024 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 153,620	\$ 91,783	\$ 322,200	28%	58.0%
Personnel Services	\$ 105,377	\$ 116,939	\$ 427,500	27%	34.0%
Materials & Services	\$ 113,373	\$ 121,262	\$ 234,000	52%	48.0%
Capital Outlay			\$ -	0%	0.0%

Parks			
Resources (% of 23/24 Budget)	22%	Resources change from FY 22/23	123%
Expenditures (% of 23/24 Budget)	23%	Expenses change from FY 22/23	-17%

	YTD FY Nov 22/23	YTD FY Nov 23/24	2023/2024 YE Budget	% Current Budget	Target %
Resources (Income)	\$ 585	\$ 1,306	\$ 6,000	22%	38.0%
Personnel Services	\$ 59,943	\$ 54,468	\$ 147,500	37%	37.0%
Materials & Services	\$ 23,982	\$ 14,861	\$ 61,900	24%	42.0%
Capital Outlay	\$ -		\$ 95,000	0%	0.0%

Year to Date Comparison by Program Category

YTD Detail

Property Tax Collections

FY 23/24 (Current)	1,752,489
FY 23/24 (Budget, current yr)	1,835,000
FY 22/23	1,567,600
FY 21/22	1,577,966
FY 20/21	1,475,927

Resources/Expense Detail

Pool Activities

Pool Activities Resources

FY 23/24 (Current)	37,620
FY 23/24 (Budget, current yr)	105,000
FY 22/23	54,013
FY 21/22	51,296
FY 20/21	20,459

Pool Activities Expenses

FY 23/24 (Current)	3,658
FY 23/24 (Budget, current yr)	14,000
FY 22/23	3,212
FY 21/22	6,822
FY 20/21	3,655

Youth Sport Leagues

Youth Sports League Resources

FY 23/24 (Current)	66,471
FY 23/24 (Budget, current yr)	137,500
FY 22/23	82,562
FY 21/22	74,570
FY 20/21	7,139

Youth Sports League Expenses

FY 23/24 (Current)	35,475
FY 23/24 (Budget, current yr)	89,000
FY 22/23	34,208
FY 21/22	22,223
FY 20/21	2,690

Note: Youth Sports League include: Youth Basketball, Soccer and Lacrosse

Enrichment Resources

Enrichment Resources

FY 23/24 (Current)	6,191
FY 23/24 (Budget, current yr)	40,500
FY 22/23	23,392
FY 21/22	14,007
FY 20/21	8,373

Enrichment Expenses

FY 23/24 (Current)	24,968
FY 23/24 (Budget, current yr)	25,300
FY 22/23	29,837
FY 21/22	13,809
FY 20/21	10,332

Note: Many enrichment programs revenue was received before July 1 and after the audit occurs will be removed from last FY and put into the current year.

Fitness

Fitness Resources

FY 23/24 (Current)	5,019
FY 23/24 (Budget, current yr)	15,000
FY 22/23	4,251
FY 21/22	4,525
FY 20/21	6,101

Fitness Expenses

FY 23/24 (Current)	5,717
FY 23/24 (Budget, current yr)	7,500
FY 22/23	3,467
FY 21/22	3,004
FY 20/21	192

Note: Fitness classes are held at the Senior Center.

Adult Sport Leagues

Adult Sport League Resources

FY 23/24 (Current)	0
FY 23/24 (Budget, current yr)	15,500
FY 22/23	0
FY 21/22	84.00
FY 20/21	-

Adult Sport League Expenses

FY 23/24 (Current)	231
FY 23/24 (Budget, current yr)	9,400
FY 22/23	775
FY 21/22	426
FY 20/21	0

Note: Adult Sport Leagues include, Adult Softball and Adult Basketball.

11/30/2023

**AIC Insurance Agency
847 Southwest Sixth Street
Redmond, OR 97756
(541)548-8161 Phone
(541)923-4348 Fax**

12/04/2023

Redmond Area Park & Recreation District
PO Box 843
Redmond, Oregon 97756

Attn: Katie Hammer

Re: District Insurance Renewal
Company: Special Districts Insurance
Policy: 39P12035-92

Dear Katie,

Enclosed is the insurance outline of the renewal coverage limits for the District's SDAO insurance policy that is renewing January 1, 2024. **This is a "Preliminary Renewal Packet" and is not an official invoice or are the Declaration pages official. A final "Renewal Packet" with an invoice and declarations will be available January 2nd and will reflect any changes that are made between now and then.** Please see the enclosed 2023-2024 Comparison Report. The overall renewal premium is up \$4,065, mainly due to the increase in the Property and General Liability rates, and the increasing reinsurance costs(financial and claims pressures on a statewide, national and international level). Following is a list of most areas of change since the last renewal period:

1. A 5% trending of Property values across the board for all Districts.
2. Added the 2023 Bad Bow Maverick 54 Mower
3. The Boiler & Machinery (Equipment Breakdown) and the Earthquake premiums increase when the Property Values increase.
3. The Best Practices Credit is 10% for 2023

All proposed renewal coverage Declarations and Schedules are enclosed as well as the preliminary premium invoice. Please review the 2023-2024 Comparison Report for more detail.

Thank you for your time and assistance during the District's renewal process, and please pass along our thanks to the Board for the continued business.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry N. Maroni". The signature is written in a cursive style with a large initial "B".

Barry N. Maroni

Enc

**SDIS POLICY OUTLINE – 2024
REDMOND AREA PARK & RECREATION
DISTRICT**

PROPERTY INSURANCE – See Property and Inland Marine Schedules

\$4,942,868 Buildings
\$ 180,605 Business Personal Property, Stock and Property of Others
\$ 153,275 Portable Equipment, Mobile Equipment, and Other Inland Marine
Scheduled Items

\$1,000,000 Each - Business Interruption and Extra Expense

Property Sublimits – See Coverage Declarations for Entire List

- \$ 500,000 Newly Acquired or Constructed Real Property – 90 day notification
- \$2,000,000 Property in the Course of Construction – 90 day notification
- \$ 250,000 Personal Property of Others within your Care, Custody or
Control, Other than Mobile Equipment
- \$ 100,000 Mobile Equipment of Others that is within your Care, Custody
Or Control or Rented or Leased for up to 30 days
- \$ 250,000 Each for A/R, Valuable Papers & Records
- \$ 100,000 Personal Property of Employees or Volunteers – Subject to a maximum
\$5,000 maximum per person

The District's Property Deductible is \$500 per occurrence.

GENERAL LIABILITY

\$5,000,000 Per Occurrence Limit – No Annual Aggregate Limit**

See the Liability Coverage Summary for the Outline of Additional and
Supplemental Coverages.

Includes Personal Injury, Employment Practices**, Wrongful Acts/Public Officials,
Advertising Injury, Fundraising, Outside Directorship (when acting on behalf of The
District), Volunteers as Additional Insureds, Liquor Liability, Special Events.

**\$25,000 Employment Practices deductible for terminations when SDAO is not
contacted for free legal advice in advance. \$5,000,000 maximum per occurrence &
annual aggregate limit applies.

**\$10,000 Controlled Burn Deductible if DPSST guidelines are not followed.

Lead Liability Defense Costs limited to \$50,000.

OCITPA Expense Reimbursement limited to \$100,000, as well as Criminal Defense
Costs

CYBER COVERAGE

Cyber Total Aggregate Limit of Liability - \$150,000

First Party Coverage Sublimit - \$50,000

Third Party Coverage Sublimit - \$100,000

AUTOMOBILE LIABILITY/PHYSICAL DAMAGE – See Auto Schedule and the Vehicle Valuations Summary Explanation Page

\$ 500,000 Per Accident. Includes Non-Owned/Hired Auto Liability and Hired Auto
Physical Damage

Personal Injury Protection Included

\$ 500,000 Uninsured/Underinsured Motorist Liability

\$ 100 Deductible Comprehensive

\$ 500 Deductible Collision

EXCESS LIABILITY

\$4,500,000 Increased Limits of Liability in Excess of the Automobile Liability Limit of
\$500,000.

EQUIPMENT BREAKDOWN/BOILER AND MACHINERY

\$5,276,749 Property Damage Limit Per Accident – Deductibles vary according to the
Type of loss, subject to a minimum \$1,000 Deductible

Sublimits – See Coverage Declarations for Entire List

\$ 1,000,000 Business Income – Actual Loss Sustained

365 Days – Ordinary Payroll

INLAND MARINE

\$145,785 – Current Schedule of listed Equipment - \$500 Deductible

EARTH MOVEMENT (EARTHQUAKE)

Insures against direct physical loss to covered property (per schedules) on or at covered locations caused by Earth Movement, meaning sudden and accidental earthquake, seaquake, shock, tremor, seismic event, landslide, avalanche, subsidence, sinkhole collapse, mud flow, rock fall, volcanic activity, or any other similar earth movement, sinking, rising, shifting to a maximum of \$5,276,749.

Deductible: 2% per occurrence (subject to a \$5,000 minimum and \$50,000 maximum) of the value of the damaged property.

Other Policies Outside of this SDIS Program

Public Employees Blanket Bond (Fidelity) - \$40,000 – renewed 11-19-2023

Various Athletic Medical Accident – Youth Recreational Programs

Preliminary Renewal Summary - NOT AN INVOICE

Invoice Number: 39P12035-92 Entity ID: 12035 Effective Date: 1/1/2024 Expiration Date: 12/31/2024 Invoice Date: 12/01/2023

Named Participant

Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756

Agent of Record

AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

Coverage**Contribution**

SDIS Liability Coverage		\$18,671
	Less Best Practices Credit	(\$1,867)
	<u>Less Service Group Discount</u>	(\$0)
	Adjusted Contribution	\$16,804
Auto Liability*		\$3,062
	Less Best Practices Credit	(\$306)
	<u>Less Service Group Discount</u>	(\$0)
	Adjusted Contribution	\$2,756
Non-owned and Hired Auto Liability		\$175
Auto Physical Damage		\$622
	<u>Less Service Group Discount</u>	(\$0)
	Adjusted Contribution	\$622
Hired Auto Physical Damage		\$164
Property		\$11,397
	Less Best Practices Credit	(\$1,140)
	<u>Less Service Group Discount</u>	(\$0)
	Adjusted Contribution	\$10,257
Earthquake		\$3,835
Flood		\$0
Equipment Breakdown		\$1,383
Crime		\$0
Cyber		Included
	Total	\$35,996

THIS IS NOT AN INVOICE, PLEASE DON'T PAY THE AMOUNT IN THIS SUMMARY

Your final contribution, and renewal packet, will be posted online on 01/01/2024.

* Includes Excess Auto and Auto Supplemental coverages.

PRELIMINARY SDIS Liability Coverage Summary - NOT A GUARANTEE OF COVERAGE

Certificate Number: 39P12035-92

Coverage Period: 1/1/2024 through 12/31/2024

Named ParticipantRedmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756**Agent of Record**AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

SDIS Liability Coverage:	Description	Limit ⁽¹⁾	Deductible ⁽²⁾⁽³⁾
	Per Occurrence Limit of Liability	\$5,000,000	None
	Per Wrongful Act Limit of Liability	\$5,000,000	None
	Annual Aggregate Limit of Liability	No Limit Except As Outlined Below	None

Additional Coverages: List only includes sublimited Additional Coverages. Unless indicated in Section III Additional Coverages, of the SDIS Liability Coverage Document, the following limits are not added to the above identified Limit(s) of Liability.

Coverage	Limit ⁽⁴⁾	Participant Limit ⁽⁵⁾	All Participants Limit ⁽⁶⁾	Deductible	Contribution
Ethics Complaint Defense Costs	\$2,500	\$5,000		None	Included
EEOC/BOLI Defense Costs	\$5,000,000			None	Included
Limited Pollution Coverage	\$250,000	\$250,000		None	Included
Injunctive Relief Defense Costs	\$25,000	\$25,000	Not Applicable ⁽⁷⁾	None	Included
Criminal Defense Costs	\$100,000	\$100,000	\$500,000	None	Included
Premises Medical Expense	\$5,000	\$5,000		None	Included
Fungal Pathogens (Mold) Defense Costs	\$100,000	\$100,000		None	Included
Applicators Pollution Coverage	\$50,000	\$50,000		None	Included
Lead Sublimit Defense Costs	\$50,000	\$50,000	\$200,000	None	Included
Marine Salvage Expense Reimbursement	\$250,000	\$250,000		None	Included
OCITPA Expense Reimbursement	\$100,000	\$100,000	\$500,000	None	Included
Data Disclosure Liability	\$1,000,000	\$1,000,000	\$5,000,000	None	Included
Communicable Disease Defense	\$50,000	\$50,000	\$2,000,000	None	<u>Included</u>
				Total Contribution:	\$16,804

Reference

- (1) Subject to a \$25,000,000 maximum limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act.
(2) Subject to a \$10,000 controlled burn deductible for failure to follow DPSSST guidelines.
(3) Subject to a \$25,000 Employment Practices Deductible when SDIS not contacted for legal advice prior to termination.
(4) Named Participant's maximum limit per Occurrence or Wrongful Act.
(5) Named Participant's maximum limit for the Coverage Period.
(6) Maximum limit of coverage, for all SDIS Trust Participants for the Coverage Period. Does not apply to Injunctive Relief Defense Costs (7).
(7) Maximum limit of coverage, for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act, is \$100,000.

Forms applicable to Named Participant: SDIS Liability Coverage Document - 01/01/2024

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Liability Coverage Document. This certificate only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Liability Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.



Preliminary Auto Liability and Auto Physical Damage Coverage Summary
NOT A GUARANTEE OF COVERAGE

Certificate Number: 39P12035-92

Coverage Period: 1/1/2024 through 12/31/2024

Named Participant

Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756

Agent of Record

AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

Preliminary Coverage Summary is provided only for those coverages where a contribution is shown.

Auto Liability

Coverage	Per Accident Limit of Liability	Deductible	Contribution
Auto Liability	\$500,000	None	\$2,756
Non-Owned/ Hired Auto Liability	\$500,000	None	\$175

Applicable Coverage Document: SDIS Auto Liability Coverage Document January 1, 2024

Auto Physical Damage

Coverage	Per Accident Limit of Liability	Deductible	Contribution
Auto Physical Damage	Per Schedule	Per Schedule	\$622
Hired Auto Physical Damage	\$50,000	\$100/\$500*	\$164

Applicable Coverage Document: SDIS Auto Physical Damage Coverage Document January 1, 2024

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Auto Liability Coverage Document and SDIS Auto Physical Damage Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Auto Liability Coverage Document and SDIS Auto Physical Damage Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

* If two deductibles are displayed (ie: \$100/\$200), the first applies to Comprehensive Coverage and the second Collision Coverage.

Preliminary Auto Excess Liability Coverage Summary
NOT A GUARANTEE OF COVERAGE**Certificate Number:** 39P12035-92**Coverage Period:** 1/1/2024 through 12/31/2024**Named Participant**Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756**Agent of Record**AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

Preliminary Coverage Summary is provided only for those coverages where a contribution is shown.

Excess Auto Liability

Coverage	Limit of Liability*	Retention	Contribution
Excess Auto Liability	\$4,500,000	\$500,000	Included with Auto Liability
Excess Non-Owned/ Hired Auto Liability	\$4,500,000	\$500,000	Included with Non-Owned/ Hired Auto Liability

Applicable Coverage Document: SDIS Excess Auto Liability Coverage Document - January 1, 2024

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Excess Auto Liability Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Excess Auto Liability Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

* Per Accident Limit of Liability.

Preliminary Auto Supplemental Coverage Summary
NOT A GUARANTEE OF COVERAGE**Certificate Number:** 39P12035-92**Coverage Period:** 1/1/2024 through 12/31/2024**Named Participant**Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756**Agent of Record**AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

Preliminary Coverage Summary is provided only for those coverages where a contribution is shown.

Auto Supplemental

Coverage	Limit of Liability	Deductible	Contribution
Personal Injury Protection	See Coverage Document	None	Included with Auto Liability
Uninsured/ Underinsured Motorist Bodily Injury	\$500,000 Per Accident	None	Included with Auto Liability

Applicable Coverage Document: SDIS Auto Supplemental Coverage Document - January 1, 2024

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Auto Supplemental Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Auto Supplemental Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions which they relate.

**Preliminary Property Coverage Summary
NOT A GUARANTEE OF COVERAGE**

Certificate Number: 39P12035-92

Coverage Period: 1/1/2024 through 12/31/2024

Named Participant

Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756

Agent of Record

AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

Scheduled Property Values

\$4,942,868 Buildings, Other Structures and Scheduled Outdoor Property
\$180,605 Personal Property
\$153,275 Mobile Equipment, Scheduled Personal Property and Scheduled Fine Arts

Total Limit of Indemnification (Per Occurrence)

\$5,276,749 The Trust shall not pay, or be liable for more than the Total Limit of Indemnification in any single "occurrence" during the Property Coverage Period, including all related costs and expenses, all costs of investigation, adjustment and payment of claims, but excluding the salaries of your regular employees and counsel on retainer.
\$300,000,000 SDIS Per Occurrence Aggregate Loss Limit

Sublimits (Per Occurrence)

The subjects of coverage listed below are sub-limited within the above shown "Total Limit of Indemnification (Per Occurrence)". The Limits reflect the maximum amount the Trust will pay for losses involving these coverages. The titles below are provided merely for convenience of reference and shall not be deemed in any way to limit or affect the provisions to which they relate.

Covered Property

Section VIII - Covered Property in the SDIS Property Coverage Document

\$250,000 Personal Property of Others within your Care, Custody, or Control, other than Mobile Equipment
\$100,000 Property of Employees/Volunteers (subject to a \$5,000 maximum per person)
\$100,000 Mobile Equipment of others that is within your Care, Custody or Control or Rented or Leased for up to 30 days
\$10,000 Unscheduled Fine Arts (Fine Art may be specifically scheduled for higher limits)

Additional Coverages

Section X - Additional Coverages in the SDIS Property Coverage Document

\$5,000,000 Debris Removal
Sublimit is \$5,000,000 or 25% of the covered portion of the loss, whichever is less.
\$50,000 Pollutant Clean-up and Removal from Land or Water
Sublimit is \$50,000 or 20% of the scheduled location(s) value, whichever is less.
\$10,000 Fungus as a Result of a "Covered Cause of Loss"
Sublimit is \$10,000 or 10% of the covered portion of the loss, whichever is less
\$10,000 Preservation of Undamaged Covered Property
Sublimit is \$10,000 or 10% of the covered portion of the loss, whichever is less.

\$250,000	Professional Services <i>Sublimit is \$250,000 or 10% of the covered portion of the loss, whichever is less.</i>
\$25,000	Fire Department Service Charge
\$10,000	Recharging of Fire Extinguishing Equipment
\$10,000	Arson Reward
\$5,000,000	Increased Cost of Construction - Enforcement of Ordinance or Law <i>Sublimit is \$5,000,000 or 25% of the covered portion of the loss, whichever is less.</i>
\$500,000	Increased Cost of Construction - Cost Resulting from Unforeseen Delay <i>Sublimit is \$500,000 or 25% of the covered portion of the loss, whichever is less.</i>
\$500,000	Expenses for Restoration or Modification of Landscaping, Roadways, Paved Surfaces and Underground Utilities <i>Sublimit is \$500,000 or 25% of the covered portion of the loss, whichever is less.</i>

Additional Coverages - Business Income and Extra Expense

Section XI - Additional Coverages - Business Income and Extra Expense in the SDIS Property Coverage Document

\$1,000,000	Business Income
\$1,000,000	Extra Expense
\$25,000	Enforcement of Order by Government Agency or Authority
\$25,000	Business Income from Dependent Property
\$100,000	Interruption of Utility Services
\$25,000	Inability to Discharge Outgoing Sewage

Coverage Extensions

Section XII - Coverage Extensions in the SDIS Property Coverage Document

\$2,000,000	Property in the Course of Construction <i>If you have not complied with all of the notification requirements set forth in Section XII.A. within 90 days, the most the Trust will pay for property in the Course of Construction is \$500,000. If after 90 days you have not complied with all the notification requirements set forth in Section XII.A. then no coverage will be provided for property in the Course of Construction.</i>
\$500,000	Newly Aquired or Constructed Property <i>No coverage will be provided for newly aquired or constructed property unless you notify the Trust in writing no later than 90 days after the dates specified in section XII.A.</i>
\$25,000	Unscheduled Outdoor Property
\$250,000	Malicious Mischief or Vandalism to Tracks and Artificial Turf Fields
\$250,000	Property in Transit
\$250,000	Accounts Receivable
\$50,000	Property Damaged by Overflow of Sewers or Drains
\$100,000	Covered Leashold Interest <i>Sublimit is lesser of amount listed here or an amount prorated based on time between the Loss and the earlier of: Lease Expiration. Re-occupancy of leased property, or lease of new property.</i>
\$250,000	Valuable Papers and Records <i>Sublimit is lesser of: Cost to research, restore and replace the lost information; Actual Cash Value in its blank state of the damaged or destroyed paper, tape or other media if records are not actually researched, restored or replaced; or the amount of the sublimit listed here.</i>
\$25,000	Data Storage Media
\$250,000	Miscellaneous Property Damaged by Specified Cause of Loss or Theft <i>Sublimit lesser of: Appraised Value, Fair Market Value, or Sublimit listed here.</i>
\$5,276,749	Property Damaged by an Act of Terrorism or Sabotage <i>The most the Trust will pay for Property Damaged by an Act of Terrorism or Sabotage is described in Section XII.K.9.</i>

Additional Sublimits

Sublimits showing below, if any, are in addition to the sublimits shown above.

Locations Covered

Locations that are specifically listed on the Named Participant's Property Schedule.

Perils Covered

Risks of Direct Physical Loss subject to the terms, conditions and exclusions of the current SDIS Property Coverage Document.

Deductibles

As indicated on the Schedule of Property Values on file with the Trust.

Contribution

\$10,257

Applicable Coverage Document: SDIS Property Coverage Document - January 1, 2024

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Property Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Property Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

Preliminary Earth Movement Endorsement Summary
NOT A GUARANTEE OF COVERAGE**Certificate Number:** 39P12035-92**Coverage Period:** 1/1/2024 through 12/31/2024**Named Participant**Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756**Agent of Record**AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756**PLEASE CAREFULLY REVIEW AS THE ENDORSEMENT WILL MODIFY/ AMEND THE PROPERTY COVERAGE DOCUMENT**

As consideration for an additional contribution paid by the **Named Participant**, in the amount of **\$3,835**, the **Property Coverage Document** will be amended by adding the following to Section XII. **COVERAGE EXTENSIONS**:

L. Extension of Coverage for Property Damaged by Earth Movement

Subject to the additional conditions and limitations set forth below, we will indemnify you for direct physical loss or damage to **Covered Property** caused by or resulting from **earth movement** that occurs on premises listed on the Schedule of Property Values on file with the Trust.

1. This **Coverage Extension** is subject to per-occurrence deductibles as follows:
 - a. The deductible shall be no less than the greater of:
 - (1) \$5,000;
 - (2) Two percent (2%) of the **actual cash value** of the **Covered Property** damaged by **earth movement** in a single **occurrence** on premises listed on the Schedule of Property Values on file with the Trust; or
 - (3) The Deductible stated in the Declarations.
 - b. The deductible shall be no more than the greater of:
 - (1) \$50,000; or
 - (2) The Deductible stated in the Declarations.
2. For the purposes of this **Coverage Extension** only, **earth movement** means:
 - a. Sudden and accidental earthquake, seaquake, shock, tremor, landslide, submarine landslide, avalanche, subsidence, sinkhole, collapse, mud flow, rock fall, **volcanic activity**, or any similar seismic activity, resulting in cracking, crumbling, lateral movement, rising, shifting, settling, sinking, or upheaval of land;
 - b. **Flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement**, regardless of any other cause or event that contributes concurrently or in any sequence to such **flood**; and
 - c. **Collapse** directly caused by **earth movement**.
3. **Earth Movement** does not mean, and we will not indemnify you or anyone else for, damage caused by, resulting from, or consisting of:
 - a. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, exacerbated by, or arising out of artificial means or artificially created soil conditions, including contraction, corrosion, erosion, excessive or insufficient moisture, expansion, freezing, improperly compacted soil, insufficient fill, liquefaction, slope instability, slumping, subsidence, or thawing;
 - b. Gradual cracking, crumbling, horizontal, lateral or vertical movement, rising, shifting, settling, sinking, or upheaval of **land**, occurring over a period of fourteen or more days, caused by, exacerbated by, or arising out of underground activity of animals, vegetation, or **water**; or
 - c. Any **water movement** or **flood**, except for **flood** that would not have occurred but for tsunami caused by, resulting from, or arising out of **earth movement** as described in section XII.L.2.

4. All **Earth Movement** that occurs within a 72-hour period will constitute a single **occurrence**.
5. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damaged **Covered Property** is expressly identified on the Schedule of Property Values on file with the Trust as having coverage for **earth movement**.
6. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless the damage or loss occurs during the **Property Coverage Period**, and is discovered and reported to the Trust by you within one year of the ending date of the **Property Coverage Period**.
7. This **Coverage Extension** does not apply, and we will not indemnify you for any damage or loss caused by or resulting from **earth movement**, unless you notify us as soon as reasonably possible after the **earth movement** occurs and allow us to inspect the damaged **Covered Property** prior to making any repairs or replacing the damaged or destroyed **Covered Property**.
8. Indemnification under this **Coverage Extension** is subject to the following limits:
 - a. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** in any single **occurrence** is **\$5,276,749**;
 - b. The most we will pay under this **Coverage Extension** for all damage or loss sustained by the **Named Participant** during the **Coverage Period**, is an **Annual Aggregate Loss Limit** of **\$5,276,749**;
 - c. The **SDIS Per-Occurrence Aggregate Loss Limit**;
 - d. An **SDIS Annual Aggregate Loss Limit** of **\$300,000,000** for all damage or loss caused by, resulting from, or arising out of **earth movement, flood, or both**.
9. Any amounts paid under this **Coverage Extension** are included in, subject to, and not in any event in addition to, the **Total Limit of Indemnification** stated in the Declarations.

This proposed Endorsement amends Section XII. **Coverage Extensions** of the **Property Coverage Document** only, and does not modify, amend, waive or otherwise affect any of the other terms, conditions, limitations, exceptions, or exclusions of the **Property Coverage Document**.

This summary is made and is mutually accepted by the Trust and the **Named Participant** subject to all provisions, stipulations, and agreements of the applicable **SDIS Property Coverage Document** that it proposes to amend. Reference the applicable **SDIS Property Coverage Document**, as amended by this and any other applicable endorsements, for complete terms and conditions.

**Preliminary Equipment Breakdown/ Boiler and Machinery Coverage Summary
NOT A GUARANTEE OF COVERAGE**

Insured by the Travelers Casualty and Surety Company of America **TRAVELERS**

Travelers Policy Number: BME1-9T31613A

Coverage Period: 1/1/2024 through 12/31/2024

Named Participant

Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756

Agent of Record

AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

Covered Equipment "Covered Equipment" as defined in the Coverage Form, located at Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).

Limit of Insurance	\$5,276,749	The most we will pay for any and all coverages for loss or damage from any "One Breakdown."
Sub Limits	\$1,000,000	Business Income/ Extra Expense (excludes any Named Participant generating electrical power for which a survey has not been completed and accepted by Travelers Casualty and Surety Company of America)
	365 Days	Ordinary Payroll
	\$1,000,000	Utility Interruption - (Indirect - Business Income)
	\$250,000	Utility Interruption - (Direct - Spoilage Damage)
	\$1,000,000	Contingent Business Income/ Extra Expense
	\$1,000,000	Spoilage
	\$10,000,000	Expediting Expense
	\$1,000,000	Ammonia Contamination
	\$1,000,000	Water Damage
	\$1,000,000	Hazardous Substances
	\$15,000 / 30 days	Fungus, Wet and Dry Rot
	\$1,000,000	Media and Data
	\$1,000,000	Green Upgrades
	\$2,500,000	Ordinance or Law: Demolition and Increased Cost of Construction for Undamaged Portion of Building
	No Sublimit	Newly Acquired Locations - 120 Day reporting
	Included	Brands and Labels
	Included	CFC Refrigerants
	Included	Computer Equipment
Deductibles	\$1,000	Direct Damage Deductible from any "One Breakdown" - <u>Except as follows:</u>
	\$10/KVA - \$10,000 minimum	Transformers and Secondary Miscellaneous Electrical Apparatus (MEA)
	\$30/KVA - \$10,000 minimum	Internal Combustion Engines, Generator Units and Turbines
	\$10,000 combined	Spoilage Damage/ Ammonia Contamination
	24 Hours	Business Income and Extra Expense Waiting Period - No Power Generation
	30 Days	Business Income and Extra Expense Waiting Period - With Power Generation
	24 Hours	Utility Interruption 24 hour waiting period - Indirect
	\$5,000	Utility Interruption Direct Deductible
Locations	Per Special Districts Insurance Services (SDIS) Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).	
Contribution	\$1,383	

This document provides a brief summary of Equipment Breakdown Coverage from Travelers Casualty and Surety Company of America (Travelers) and in-no-way replaces or supersedes the Travelers policy or coverage terms. Please refer to the Travelers Equipment Breakdown Protection Coverage Form for detailed coverages, exclusions and conditions that may apply.

Preliminary SDIS Trust Cyber Coverage Summary
NOT A GUARANTEE OF COVERAGE**Policy Number:** 39P12035-92**Coverage Period:** 1/1/2024 through 12/31/2024**Named Participant**Redmond Area Park & Recreation District
PO Box 843
Redmond, OR 97756**Agent of Record**AIC Insurance - Redmond
847 S.W. Sixth Street
Redmond, OR 97756

Cyber Total Aggregate Limit of Liability	\$150,000
First Party Coverage's Sublimit of Liability	\$50,000
First Party Coverage Includes:	
Network Interruption	
Event Management	
Cyber Extortion	
Data Restoration	
Computer and Legal Experts	
Public Relations	
Business Income	
Third Party Liability Coverage's Sublimit of Liability	\$100,000
Third Party Coverage Includes:	
Security Failure or Privacy Event	
Media Content	
Regulatory Action	
SDIS Trust Cyber Annual Aggregate Limit of Liability	\$5,000,000
SDIS Member Contribution	Included

Applicable Coverage Document: SDIS Cyber Coverage Document, effective January 1, 2024

This Summary is made and is mutually accepted by the Trust and Named Participant subject to all provisions, stipulations, and agreements which are made a part of the SDIS Cyber Coverage Document. This summary only represents a brief and incomplete summary of coverage. Other conditions and exclusions apply as described in the SDIS Cyber Coverage Document. Titles are provided for convenience of reference and shall not be deemed to in any way to limit or affect the provisions to which they relate.

Redmond Area Park & Recreation District

Agent: AIC Insurance - Redmond

Policy Year: 01/01/24 to 12/31/24

Automobile Schedule

Auto Liability Per Occurrence Deductible: \$0.00

Auto Code	Year	Make	Description	Vehicle Identification #	Collision	Comp	Deductible Collision Comp	Value	AL Contribution	APD Contribution
	1990	Ford	E350 13 Passenger Van	1FDKE37M4LHA66581	Yes	Yes	\$500	\$10,000.00	\$589.99	\$82.67
	Weight Class:	Lgt Truck	Valuation:	Term:	01/01/2024 to 12/31/2024					
	1996	Hallmark	Cargo Trailer	16HGB222XTU002567	Yes	Yes	\$500	\$4,000.00	\$122.92	\$33.07
	Weight Class:	Lgt Truck	Valuation:	Term:	01/01/2024 to 12/31/2024					
	1997	Ford	Econoline Van	1FBJS31L9VHB16478	Yes	Yes	\$500	\$15,000.00	\$589.99	\$124.02
	Weight Class:	Lgt Truck	Valuation:	Term:	01/01/2024 to 12/31/2024					
	1997	Ford	F-450 with Dump Bed	1FDLF47G2VEB11452	Yes	Yes	\$500	\$8,000.00	\$469.30	\$66.14
	Weight Class:	Med Truck	Valuation:	Term:	01/01/2024 to 12/31/2024					
	2000	Ford	F 150 Supercab	1FTRX17W9YNC26930	Yes	Yes	\$500	\$7,000.00	\$368.75	\$57.88
	Weight Class:	Lgt Truck	Valuation:	Term:	01/01/2024 to 12/31/2024					
	2001	Dodge	Dakota Pickup	1B7FL26XX1S231396	Yes	Yes	\$500	\$18,720.00	\$368.75	\$154.77
	Weight Class:	Lgt Truck	Valuation:	Term:	01/01/2024 to 12/31/2024					
	2009	Utility	12' Flatbed Trailer	TBF	Yes	Yes	\$500	\$4,000.00	\$122.92	\$33.07
	Weight Class:	Lgt Truck	Valuation:	Term:	01/01/2024 to 12/31/2024					

Auto Code	Year	Make	Description	Vehicle Identification #	Collision	Comp	Deductible Collision Comp	Value	AL Contribution	APD Contribution
	2017	Big Tex	20' Equipment Trailer	16VEX202XH2049922	Yes	Yes	\$500	\$8,500.00	\$122.92	\$70.27
Weight Class: Lgt Truck			Valuation: Functional		Term: 01/01/2024 to 12/31/2024					

Total:	\$75,220.00	\$2,755.54	\$521.89
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Valuation Codes

Replacement = Replacement Cost Valuation
 Functional = Functional Replacement Cost

Weight Class

- Priv. Pass = (0 - 10,000 LBS)
- Lgt Truck = (0 - 10,000 LBS)
- Med Truck = (10,001 - 20,000 LBS)
- Hvy Truck = (20,001 - 45,000 LBS)
- XHvy Truck = (OVER 45,000 LBS)

Redmond Area Park & Recreation District

Agent: AIC Insurance - Redmond

Policy Year: 01/01/24 to 12/31/24

Schedule of Property Values - Section 1
Building, Other Structures and Scheduled Outdoor Property

Premises: 7th Street Plaza
 Covered Property: Temporary Ice Skating Rink Unique ID: 12035P9661 Address: 446 SW 7th Redmond OR. 97756 Coverage Class: Not Covered

Loc Code	% Sprinkler	Appraiser	Year Built	Equip Brk Cov	Yes	Flood Zone*	Valuation	Not Covered	
Vacant (Y/N)	No	No	Sq Footage	Flood Cov	No	Eff Date	Structure Value	\$0.00	
Protect Class	5	No	# of Stories	Earthquake Cov	No	Deductible	Pers Prop Value	\$0.00	
Const Class	NONCOMBUSTIBLE	Comments				Contribution	Total Value	\$0.00	
Premises Total:							Contribution	Total Value	\$0.00

Premises: Bordon Beck Park
 Covered Property: Vacant Land Unique ID: 12035P8978 Address: Redmond OR. 97756 Coverage Class: Not Covered

Loc Code	% Sprinkler	Appraiser	Year Built	Equip Brk Cov	Yes	Flood Zone*	Valuation	Not Covered	
Vacant (Y/N)	No	No	Sq Footage	Flood Cov	No	Eff Date	Structure Value	\$0.00	
Protect Class	2	No	# of Stories	Earthquake Cov	Yes	Deductible	Pers Prop Value	\$0.00	
Const Class	FRAME	Comments				Contribution	Total Value	\$0.00	
Premises Total:							Contribution	Total Value	\$0.00

Premises: Cascade Swim Center
 Covered Property: Cascade Swim Center Unique ID: 12035P127 Address: 465 SW Rim Rock Redmond OR. 97756 Coverage Class: Building

Loc Code	% Sprinkler	Appraiser	Year Built	Equip Brk Cov	Yes	Flood Zone* B	Valuation	Replacement	
Vacant (Y/N)	No	Yes	Sq Footage	Flood Cov	No	Eff Date	Structure Value	\$3,803,215.42	
Protect Class	2	Yes	# of Stories	Earthquake Cov	Yes	Deductible	Pers Prop Value	\$139,976.28	
Const Class	JOISTED MASONRY	Comments				Contribution	Total Value	\$3,943,191.70	
Premises Total:							Contribution	Total Value	\$3,943,191.70

Loc Code		% Sprinkler	0	Appraiser	Agent	Year Built	2005	Equip Brk Cov	Yes	Flood Zone*	Valuation	Replacement		
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage	200	Flood Cov	No	Eff Date	Structure Value	\$3,625.09		
Protect Class	2	Security Alarm	No	App Code		# of Stories	1	Earthquake Cov	Yes	Deductible	Pers Prop Value	\$1,444.41		
Const Class	FRAME	Comments												
											Contribution	\$10	Total Value	\$5,069.50

Loc Code		% Sprinkler	0	Appraiser		Year Built	1990	Equip Brk Cov	Yes	Flood Zone*	Valuation	Replacement		
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage		Flood Cov	No	Eff Date	Structure Value	\$15,203.30		
Protect Class	2	Security Alarm	No	App Code		# of Stories	1	Earthquake Cov	Yes	Deductible	Pers Prop Value	\$0.00		
Const Class	FIRE RESISTIVE	Comments												
											Contribution	\$27	Total Value	\$15,203.30

Loc Code		% Sprinkler	0	Appraiser	CBIZ	Year Built	2005	Equip Brk Cov	Yes	Flood Zone* B	Valuation	Replacement		
Vacant (Y/N)	No	Fire Alarm	No	App Date	7/22/2021	Sq Footage	500	Flood Cov	No	Eff Date	Structure Value	\$430,248.00		
Protect Class	2	Security Alarm	No	App Code	03-02	# of Stories	1	Earthquake Cov	Yes	Deductible	Pers Prop Value	\$0.00		
Const Class	NONCOMBUSTIBLE	Comments												
											Contribution	\$815	Total Value	\$430,248.00

Loc Code		% Sprinkler	0	Appraiser		Year Built	2007	Equip Brk Cov	Yes	Flood Zone*	Valuation	Replacement		
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage	900	Flood Cov	No	Eff Date	Structure Value	\$31,911.54		
Protect Class	2	Security Alarm	No	App Code		# of Stories	1	Earthquake Cov	Yes	Deductible	Pers Prop Value	\$7,223.21		
Const Class	FRAME	Comments												
											Contribution	\$77	Total Value	\$39,134.75

Covered Property: 3,000 Gallon Water Tank Unique ID: 12035P8612 Address: 1859 NE Maple Redmond OR, 97756

Coverage Class: Not Covered

Loc Code		% Sprinkler	0	Appraiser		Year Built		Equip Brk Cov	Yes	Flood Zone*		Valuation	Not Covered
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage		Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$0.00
Protect Class	2	Security Alarm	No	App Code		# of Stories	0	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$0.00
Const Class	NONCOMBUSTIBLE			Comments						Contribution	\$0	Total Value	\$0.00

Covered Property: Cabana Building Unique ID: 12035P129 Address: 1859 NE Maple Redmond OR, 97756

Coverage Class: Building

Loc Code		% Sprinkler	0	Appraiser		Year Built	1990	Equip Brk Cov	Yes	Flood Zone*		Valuation	Replacement
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage	480	Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$8,702.74
Protect Class	2	Security Alarm	No	App Code		# of Stories	1	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$0.00
Const Class	FRAME			Comments						Contribution	\$17	Total Value	\$8,702.74

Covered Property: GL Only- 1,290 Acres of Trails Unique ID: 12035P10368 Address: OR, 97756

Coverage Class: Not Covered

Loc Code		% Sprinkler	0	Appraiser		Year Built		Equip Brk Cov	Yes	Flood Zone*		Valuation	Not Covered
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage		Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$0.00
Protect Class	5	Security Alarm	No	App Code		# of Stories	0	Earthquake Cov	No	Deductible	\$500	Pers Prop Value	\$0.00
Const Class	NONCOMBUSTIBLE			Comments						Contribution	\$0	Total Value	\$0.00

Covered Property: Maintenance Building Unique ID: 12035P128 Address: 1859 NE Maple Redmond OR, 97756

Coverage Class: Building

Loc Code		% Sprinkler	0	Appraiser		Year Built	1990	Equip Brk Cov	Yes	Flood Zone*		Valuation	Replacement
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage	240	Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$19,629.28
Protect Class	2	Security Alarm	No	App Code		# of Stories	1	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$3,271.13
Const Class	FRAME			Comments						Contribution	\$45	Total Value	\$22,900.41

Loc Code		% Sprinkler	0	Appraiser	CBIZ	Year Built	2005	Equip Brk Cov	Yes	Flood Zone*	B	Valuation	Replacement	
Vacant (Y/N)	No	Fire Alarm	No	App Date	7/22/2021	Sq Footage	864	Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$169,260.00	
Protect Class	2	Security Alarm	No	App Code	01-01	# of Stories	1	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$6,923.63	
Const Class	JOISTED MASONRY			Comments						Contribution	\$340	Total Value	\$176,183.63	
Premises Total:											Contribution	\$402	Total Value	\$207,786.78

Premises: Lake Park

Covered Property: Vacant Land Unique ID: 12035P8977 Address: 1956 NE Walnut Dr., Redmond OR, 97756 Coverage Class: Not Covered

Loc Code		% Sprinkler	0	Appraiser		Year Built		Equip Brk Cov	Yes	Flood Zone*		Valuation	Not Covered	
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage		Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$0.00	
Protect Class	2	Security Alarm	No	App Code		# of Stories	0	Earthquake Cov	No	Deductible	\$500	Pers Prop Value	\$0.00	
Const Class	FRAME			Comments						Contribution	\$0	Total Value	\$0.00	
Premises Total:											Contribution	\$0	Total Value	\$0.00

Premises: Leased Office Space- 1,100 Sqft

Covered Property: Leased Office Space Unique ID: 12035P129761 Address: 2622 SW Glacier Place, Suite 110 Redmond OR, 97756 Coverage Class: Building

Loc Code		% Sprinkler	0	Appraiser		Year Built	1992	Equip Brk Cov	Yes	Flood Zone*		Valuation	Replacement	
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage	1100	Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$0.00	
Protect Class	2	Security Alarm	No	App Code		# of Stories	0	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$4,725.00	
Const Class	FRAME			Comments						Contribution	\$9	Total Value	\$4,725.00	
Premises Total:											Contribution	\$9	Total Value	\$4,725.00

Premises: Redmond Program Center

Covered Property: Classroom Building for Programs Unique ID: 12035P93201W Address: 7067 SW Canal Blvd. Redmond OR, 97756 Coverage Class: Building

Loc Code		% Sprinkler	0	Appraiser	CBIZ	Year Built	1955	Equip Brk Cov	Yes	Flood Zone*		Valuation	Replacement	
Vacant (Y/N)	No	Fire Alarm	No	App Date	7/22/2021	Sq Footage	2882	Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$445,536.00	
Protect Class	8	Security Alarm	No	App Code	04-01	# of Stories	1	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$17,041.75	
Const Class	JOISTED MASONRY			Comments						Contribution	\$1,040	Total Value	\$462,577.75	
Premises Total:											Contribution	\$1,040	Total Value	\$462,577.75

Covered Property: Homestead Unique ID: 12035P8979 Address: 5810 NW Tetherow Road Redmond OR, 97756 Coverage Class: Not Covered

Loc Code		% Sprinkler	0	Appraiser		Year Built	1879	Equip Brk Cov	Yes	Flood Zone*		Valuation	Not Covered	
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage		Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$0.00	
Protect Class	2	Security Alarm	No	App Code		# of Stories	2	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$0.00	
Const Class	FRAME	Comments not to cover at all for property per LCR												
											Contribution	\$0	Total Value	\$0.00

Covered Property: Liability Only Unique ID: 12035P6264 Address: 5810 NW Tetherow Road Redmond OR, 97756 Coverage Class: Not Covered

Loc Code		% Sprinkler	0	Appraiser		Year Built	1890	Equip Brk Cov	Yes	Flood Zone*		Valuation	Not Covered	
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage	1000	Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$0.00	
Protect Class	2	Security Alarm	No	App Code		# of Stories	1	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$0.00	
Const Class	FRAME	Comments Not to cover at all for property /LCR												
											Contribution	\$0	Total Value	\$0.00

Covered Property: Pump House Unique ID: 12035P48640W Address: 5810 NW Tetherow Road Redmond OR, 97756 Coverage Class: Building

Loc Code		% Sprinkler	0	Appraiser		Year Built	2015	Equip Brk Cov	Yes	Flood Zone*		Valuation	Replacement			
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage		Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$15,537.09			
Protect Class	8	Security Alarm	No	App Code		# of Stories	1	Earthquake Cov	Yes	Deductible	\$0	Pers Prop Value	\$0.00			
Const Class	FRAME	Comments														
											Contribution	\$37	Total Value	\$15,537.09		
											Premises Total:		Contribution	\$37	Total Value	\$15,537.09

Premises: Vacant Land - Future Bldg Site

Covered Property: 9.56 Acres on SW 35th Street-Redmond Unique ID: 12035P8905W Address: SW 35th Street Redmond OR, 97756 Coverage Class: Not Covered

Loc Code		% Sprinkler	0	Appraiser		Year Built		Equip Brk Cov	Yes	Flood Zone*		Valuation	Not Covered			
Vacant (Y/N)	No	Fire Alarm	No	App Date		Sq Footage		Flood Cov	No	Eff Date	1/1/2024	Structure Value	\$0.00			
Protect Class	5	Security Alarm	No	App Code		# of Stories	0	Earthquake Cov	Yes	Deductible	\$500	Pers Prop Value	\$0.00			
Const Class	FRAME	Comments														
											Contribution	\$0	Total Value	\$0.00		
											Premises Total:		Contribution	\$0	Total Value	\$0.00

* Flood Zones shown on the Schedule of Property Values are an estimate, either provided by the member, the insurance agent, or an independent appraiser. It is not a guarantee that the location is or is not in federally designated Special Flood Hazard Area (SFHA). In the event of a covered claim under this Supplemental Coverage, a determination on the flood zone will be made based on a review of Federal Emergency Management Agency flood maps, not by the estimated flood zone indicated on this Schedule of Property Values. If there is any question that a location is in a Special Flood Hazard Area, then make sure you obtain NFIP coverage for the location.

Total Structure Value	\$4,942,868.46
Total Personal Property Value	\$180,605.41
Total Value	\$5,123,473.87

PROPERTY CLASSIFICATION

Fire Protection Class is determined by the level of fire protection in your area. Your local fire department should be able to tell you which Protection Class your property is in.

CONSTRUCTION TYPE

Actual Cash Value Replacement Stated Amount

CONSTRUCTION TYPE

Fire Resistant Noncombustible Modified Fire Resistant Masonry Noncombustible Masonry Noncombustible Frame

Schedule of Property Values - Section 2
Scheduled Mobile Equipment, Scheduled Personal Property, Scheduled Fine Arts

Code	Description	Coverage Class	Deductible	Serial Number	Valuation	Effective Date	Expiration Date	Value	Contribution
	1996 Toro GM455D	Mobile Equipment	\$500	60312	Stated Value	1/1/2024	12/31/2024	\$1,000	\$6.37
	2006 Toro GM4500D Mower	Mobile Equipment	\$500	0450085	Stated Value	1/1/2024	12/31/2024	\$6,500	\$41.44
	2007 EZ Go Buggy	Mobile Equipment	\$500	2643875	Stated Value	1/1/2024	12/31/2024	\$2,000	\$12.75
	2013 Moen Walker MBK 234P Mower	Mobile Equipment	\$500	1117294	Stated Value	1/1/2024	12/31/2024	\$9,445	\$60.22
	2021 NH WM 25 WM Tractor w 25 NHWorkm	Mobile Equipment	\$500	LSMOW25RCL00119	Stated Value	1/1/2024	12/31/2024	\$19,608	\$125.01
	2023 Bad Bow Maverick 54 Mower	Mobile Equipment	\$500	MR54FS730032300	Stated Value	1/1/2024	12/31/2024	\$7,490	\$47.75
	Genie Boom Lift	Mobile Equipment	\$500		Stated Value	1/1/2024	12/31/2024	\$10,000	\$63.76
	Landscaping & Underground Irrigation	Scheduled Personal Property	\$500		Stated Value	1/1/2024	12/31/2024	\$24,000	\$153.02
	Miscellaneous Equipment/Controls	Scheduled Personal Property	\$500		Stated Value	1/1/2024	12/31/2024	\$23,990	\$152.95
	Portable Equipment/Tools	Scheduled Personal Property	\$500		Stated Value	1/1/2024	12/31/2024	\$12,360	\$78.80
	Pumping Equipment	Scheduled Personal Property	\$500		Stated Value	1/1/2024	12/31/2024	\$11,882	\$75.75
	Recreational Equipment	Scheduled Personal Property	\$500		Stated Value	1/1/2024	12/31/2024	\$25,000	\$159.39
Totals:									\$977.21

* Any equipment or item \$10,000 or greater in value must be specifically scheduled.
 * All equipment or items less than \$10,000 in value may be aggregated together and reported as one total miscellaneous amount.

General Liability Schedule

Code	Description	Unit	Amount	Effective Date	Expiration Date	Contribution
12001	Skate Board Parks	Each	0	1/1/2024	12/31/2024	\$0
12002	Diving Boards	Each	2	1/1/2024	12/31/2024	\$1,069
12003	Water Slides	Each	0	1/1/2024	12/31/2024	\$0
120150	2023-2024 Budgeted Personal Services *	Dollars	\$1,962,700	1/1/2024	12/31/2024	\$3,606
120160	2023-2024 Budgeted Materials and Supplies *	Dollars	\$868,100	1/1/2024	12/31/2024	\$3,443
120170	2023-2024 Budgeted Contingencies *	Dollars	\$100,000	1/1/2024	12/31/2024	\$0
120180	Number of Employees	Each	88	1/1/2024	12/31/2024	\$0
120190	Number of Volunteers	Each	275	1/1/2024	12/31/2024	\$0
120192	Number of Board Members	Each	5	1/1/2024	12/31/2024	\$0
120200	District Size	Sq Miles	182	1/1/2024	12/31/2024	\$0
120210	Population Served	Each	43,000	1/1/2024	12/31/2024	\$0
12070	Golf Courses	Each	0	1/1/2024	12/31/2024	\$0
12100	Number of Drones (UAVs) Owned or Operated	Each	0	1/1/2024	12/31/2024	\$0
12215	Buildings & Premises - Occupied by District	Sqf	30,115	1/1/2024	12/31/2024	\$0
12400	Boats	Each	0	1/1/2024	12/31/2024	\$0
12414	Playground/Parks (Area)	Acres	103	1/1/2024	12/31/2024	\$0
12415	Grandstands/Stadiums - Number Of	Each	0	1/1/2024	12/31/2024	\$0
12671	Number of Parks	Each	8	1/1/2024	12/31/2024	\$0
12900	Dollars Paid For Services	Dollars	\$0	1/1/2024	12/31/2024	\$0
12925	Swimming Pools (How Many)	Each	2	1/1/2024	12/31/2024	\$6,576
12997	Events/Fundraisers - No Alcohol Served	Days	5	1/1/2024	12/31/2024	\$0
12998	Events/Fundraisers - Alcohol Served	Days	1	1/1/2024	12/31/2024	\$103
Total Contribution						\$14,797

Statement of Member Benefits

Redmond Area Park & Recreation District receives specific services and grants from SDIS. This report displays what SDIS would charge a non-member for equivalent benefits.

Date	Service Provided	Department	Activity	Dollar Benefit
7/12/2023	Risk Management Regional Training	Risk Management	Training	\$0.00
6/14/2023	Risk Management Review	Risk Management	VRMC	\$0.00
3/14/2022	Contract Review	SDIS Pre-Loss Legal	Contract Review	\$157.50
3/8/2022	Employee Issue	SDIS Pre-Loss Legal	Employment	\$270.00
3/1/2022	Employee Issue	SDIS Pre-Loss Legal	Employment	\$135.00
8/25/2021	Risk Management Review	Risk Management	VRMC	\$82.50
10/29/2020	CNA Boiler Inspection	Risk Management	Boiler and Machinery Insp	\$0.00
4/2/2020	FCCRA-COVID-19	HR Consulting	General HR Consultation	\$62.50
10/10/2019	Employment	SDIS Pre-Loss Legal	Employee Discipline	\$157.50
10/8/2019	Regional Risk Management Training	Risk Management	Training	\$50.00
2/20/2019	Ballot Title Review	Technical Assistance	Technical Assistance	\$22.50
7/16/2018	Employment	SDIS Pre-Loss Legal	Pre-Loss Legal	\$360.00
4/30/2018	Lease Agreement	Technical Assistance	Technical Assistance	\$45.00
6/21/2017	Voluntary Risk Management Consultation	Risk Management	VRMC	\$55.00
6/14/2016	Maple Bridges Arches	Risk Management	Toolkit Consultation	\$45.00
4/14/2016	Employee Issue	Technical Assistance	Technical Assistance	\$96.00
4/8/2014	Consultation	Risk Management	VRMC	\$45.00
4/8/2014	Field Visit	Risk Management	VRMC	\$90.00
9/28/2012	Complaint	Technical Assistance	Technical Assistance	\$90.00
9/25/2012	Field Visit	Risk Management	VRMC	\$90.00
9/6/2012	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
8/28/2012	Youth Football Program	Risk Management	Toolkit Consultation	\$45.00
5/14/2012	Public Contracting	Technical Assistance	Technical Assistance	\$180.00
5/11/2012	Complaints re Aggressive Patron	Technical Assistance	Technical Assistance	\$90.00
3/26/2012	Risk Management - Lease Agreement Review	Technical Assistance	Technical Assistance	\$90.00
12/19/2011	Risk Management - Ice Rink Agreement	Technical Assistance	Technical Assistance	\$90.00
12/12/2011	Risk Management - Lease	Technical Assistance	Technical Assistance	\$90.00

Date	Service Provided	Department	Activity	Dollar Benefit
11/21/2011	Personnel - Termination	Technical Assistance	Technical Assistance	\$90.00
8/16/2011	SDAO Safety Grant 2011	Risk Management	Safety Grant	\$2,745.00
5/16/2011	Contract - Deschutes County Property	Technical Assistance	Technical Assistance	\$90.00
5/12/2011	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
5/5/2011	Board - Filling Vacancies	Technical Assistance	Technical Assistance	\$90.00
11/18/2010	Architectural/Engineering Contract Agreeeme	Technical Assistance	Technical Assistance	\$90.00
10/15/2010	Credit Card Agreement	Technical Assistance	Technical Assistance	\$90.00
9/20/2010	Grant Writer Contract	Technical Assistance	Technical Assistance	\$90.00
4/16/2010	Employee Issue	Technical Assistance	Technical Assistance	\$90.00
4/5/2010	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
1/25/2010	Redmond Parks Foundation	Technical Assistance	Technical Assistance	\$90.00
1/14/2010	Personnel Issue	Technical Assistance	Technical Assistance	\$90.00
12/11/2009	Education Assistance Policy	Technical Assistance	Technical Assistance	\$90.00
6/23/2009	Field Visit	Risk Management	VRMC	\$135.00
8/21/2008	Levy Resolution	Technical Assistance	Technical Assistance	\$180.00
4/15/2008	Release Form	Technical Assistance	Technical Assistance	\$180.00
3/28/2008	Commercial Lease Agreement	Technical Assistance	Technical Assistance	\$180.00
1/9/2008	Employment Question	Technical Assistance	Technical Assistance	\$180.00
12/5/2007	Field Visit	Risk Management	VRMC	\$90.00
10/5/2007	Policy Review	SDIS Pre-Loss Legal	Pre-Loss Legal	\$440.00
7/17/2007	Bylaws Change	Technical Assistance	Technical Assistance	\$180.00
5/5/2005	Field Visit	Risk Management	VRMC	\$90.00
Total Dollar Benefit				\$8,008.50

This statement is provided for your information. It is not a bill.

Report displays contribution difference (changes) between 2023 and the 2024 renewal in an effort to provide a general idea of rating components that influence contributions.

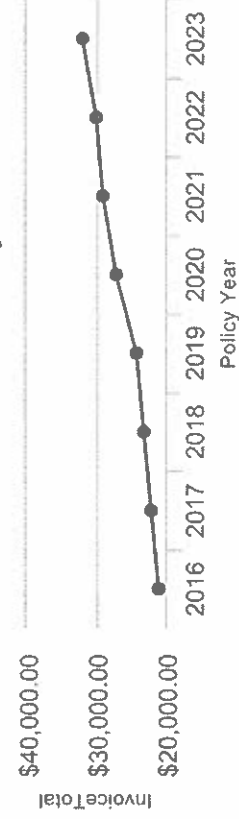
Coverage	2023 contribution	Change in exposures	2024 contribution	Total contribution change	Total % contribution change
General Liability	\$15,173	See Below	\$16,804	\$1,631	10.75%
Auto Liability	\$2,627	0	\$2,756	\$129	4.92%
Non-Owned Auto Liability	\$175		\$175	\$0	0.00%
Auto Physical Damage	\$626	\$0	\$622	-\$4	-0.62%
Non-Owned APD	\$164		\$164	\$0	0.00%
Property	\$8,588	\$243,975	\$10,257	\$1,669	19.44%
Earthquake	\$3,262	\$243,975	\$3,835	\$573	17.57%
Flood	\$0	\$243,975	\$0	\$0	
Equipment Breakdown	\$1,317	\$243,975	\$1,383	\$66	5.01%
Crime	\$0		\$0	\$0	
Total All Lines	\$31,931		\$35,996	\$4,065	12.73%

General Liability Exposure Comparison

Description	Last Year	This Year	Difference
2023-2024 Budgeted Materials and Supplies *	\$691,950	\$668,100	\$176,150
2023-2024 Budgeted Personal Services *	\$1,712,150	\$1,962,700	\$250,550
Diving Boards	\$2	\$2	\$0
Events/Fundraisers - Alcohol Served	\$1	\$1	\$0
Skate Board Parks	\$0	\$0	\$0
Swimming Pools (How Many)	\$2	\$2	\$0
Water Slides	\$0	\$0	\$0

* Auto Liability Exposure = Number of Autos. Auto Physical Damage = Total Insured Automobile Values. Excess Liability = Materials and Supplies + Personal Services. Property and Boiler and Machinery = Total Insured Property Values

Annual Contribution History



2018-2022 Net Loss Ratio = 1.46%

Best Practices	Year	% Credit
	2023	8.00%
	2024	10.00%

RAPRD BOARD AGENDA COMMUNICATION

MEETING DATE: December 12, 2023
SUBJECT: Annexation Agreement – SW 35th Street
STAFF RESOURCE: Katie Hammer
ACTION PROPOSED: Approval of Annexation Agreement

BACKGROUND:

RAPRD has requested that the property the district owns on SW 35th Street in Redmond be annexed into City limits. Redmond City Council meet on December 5,2023 and approved the annexation agreement.

District staff are requesting that the RAPRD Board of Directors approve the annexation agreement and authorize RAPRD's Executive Director to sign the agreement.

BUDGETARY IMPACT: None

RECOMMENDED MOTION: Motion to Approve the Annexation Agreement and authorize Katie Hammer, RAPRD Executive Director to sign the agreement.

**After Recording Return To:
City of Redmond
411 SW 9th Street
Redmond, OR 97756**

ANNEXATION AGREEMENT

This Annexation Agreement is made and entered into this _____ day of _____, 2023, by and between the City of Redmond, Oregon, an Oregon municipal corporation (hereinafter “City”) and Redmond Area Park and Recreation District (RAPRD) (hereinafter “Owner”).

RECITALS

WHEREAS, Owner is the record owner of the property legally described on Exhibit A attached hereto and incorporated herein (hereinafter referred to as the “Property”); and

WHEREAS, the Property is within the City’s Urban Growth Boundary and is proposed to be annexed to the City; and

WHEREAS, Owner desires to have the Property annexed to the City; and

WHEREAS, Owner has submitted a petition for annexation and provided the City with all required consents for annexation; and

WHEREAS, the City is willing to annex the Property on the terms and conditions, and subject to the provisions, of this Agreement; and

WHEREAS, the City will initiate zoning upon the successful annexation of said property by resolution to the City, and

AGREEMENT

NOW, THEREFORE, in consideration of the representations, promises and mutual covenants contained herein, the City and Owner agree as follows:

1. **RECITALS**: The foregoing recitals are incorporated herein as is fully set forth in this Section.
2. **ANNEXATION**:
 - a. City agrees it will initiate a resolution annexing the Property into the City once all required consents and a signed Annexation Agreement have been received by the City, and an approved master plan with proposed zone amendment has been achieved, and all City requirements have been met. This agreement is void if the Property is not annexed to the City within two years after the effective date of this Agreement.
 - b. Owner may terminate this Agreement by serving written notice to the City. The notice must be received by the City at least 60 days prior to the public hearings for council consideration of the annexation. If the City receives such notice, this Agreement terminates as of the effective date of the notice. After the annexation resolution is adopted by the City, this Agreement may only be terminated or amended by written consent of Owner and City.

3. **COMPREHENSIVE PLAN/ZONING:** Prior to development, the Owner is required to receive master plan approval for the property in compliance with the Redmond Comprehensive Plan 2040, Redmond Development Code, and Engineering Department requirements. The master plan will identify Comprehensive Plan and Zoning designations, subject to City Council review and approval. Upon adoption of the master plan, successful annexation, and a Comprehensive Plan Map/Zone Map adoption, the City will apply the Comprehensive Plan and Zoning designations identified in the Master Plan.
4. **DEVELOPMENT:** Owner agrees as follows:
 - a. Owner shall waive and shall not assert any claim against the City that may now exist or that may accrue through the date of annexation of the Property arising out of any land use regulation or under Measure 37 (ORS 197.352), Measure 49, and Measure 56 (ORS 227.186).
 - b. Owner agrees any development of the property will comply with the applicable approved West Redmond Area Plan and master plan for the property, except as modified consistent with City requirements.
 - c. Owner agrees to incorporate and apply the City's Great Neighborhood Principles as found in the Redmond Comprehensive Plan 2040 and Redmond Development Code. The City shall determine the applicability of the Great Neighborhood Principles to the subject property as necessary. All development must comply with federal, state and city regulations.
 - d. Owner agrees that it will, without any cost to the City, dedicate the necessary rights-of-way or easements for all planned Improvements identified in the City's Public Facilities Plan or adopted master plans.
 - e. Owner agrees that it will install all Engineering requirements conforming to City of Redmond Standards and Specifications, Public Facility Plans, and Master Plan documents.
 - f. Owner shall install a multi-use separated path adjacent to SW 35th Street and in the northwest corner of the property per Transportation System Plan requirements (Facility ID B17 and B47), unless otherwise required to conform with the West Redmond Area Plan or as determined by the City Engineer.
 - g. Owner agrees that sewer capacity is unavailable at the existing property frontages, unless otherwise determined by the City Engineer. The owner must discharge sewer to an approved location north of SW 35th Street and SW Highland Avenue, unless otherwise approved by the City Engineer.
 - h. Owner shall remove all ground water rights from Property unless partial use is otherwise approved by the Redmond City Council. If required, Owner is directed to remove water rights via sale or transfer to the City. Removal shall occur prior to the platting of the first phase of development.
 - i. Owner agrees to not remonstrate against the formation of a local improvement district or reimbursement district created for funding public improvements that will serve the Property. This waiver applies to the Property until all utility service and all required infrastructure that will service or benefit the Property is completed and accepted by City. If the property is developed in phases, the waiver may be removed on a phase-by-phase basis if all utility service and all required infrastructure that will service or benefit the Property is completed and accepted by City.

5. **AMENDMENT:** This Agreement and any exhibits attached hereto may be amended only by the mutual written consent of both parties.
6. **SEVERABILITY:** If any provision, covenant or portion of this Agreement or its application to any person, entity, property or portion of property is held invalid, or if any ordinance or resolution adopted pursuant to this Agreement or its application to any person, entity, property or portion of property is held invalid, such invalidity shall not affect the application or validity of any other provisions, covenants or portions of this Agreement or other ordinances or resolutions passed pursuant hereto, and to that end, all provisions, covenants, and portions of this Agreement and of the ordinances and resolutions adopted pursuant hereto are declared to be severable.
7. **NO WAIVER OF RIGHT TO ENFORCE AGREEMENT:** Failure of any party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements and conditions herein contained, or any of them, upon any other party imposed, shall not constitute or be construed as a waiver or relinquishment of any party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.
8. **ENTIRE AGREEMENT:** This Agreement supersedes all prior agreements, negotiations and exhibits and is a full integration of the entire agreement of the parties relating to the subject matter hereof. The parties shall have no obligations other than specifically stated in this Agreement except those of general applicability.
9. **SURVIVAL:** The provisions contained in this Agreement shall survive the annexation of the property and shall not be merged or expunged by the annexation of the property or any part thereof to the City.
10. **SUCCESSORS AND ASSIGNS:** This Agreement shall run with the land described on Exhibit A and inure to the benefit of, and be binding upon, the successors in title of the Owners and their respective successors, grantees, lessees, and assigns, and upon successor corporate authorities of the City and successor municipalities.
11. **TERM OF AGREEMENT:** This Agreement shall be binding upon the parties and their respective successors and assigns for twenty (20) years, commencing as of the date of this Agreement
12. **ENFORCEMENT:** Owner agrees that if it fails to perform as required under this Agreement, the City Council may, at the Council's option, de-annex and that Owner will not object or oppose such de-annexation in any manner or any forum.
13. **ATTORNEY FEES:** In any proceeding to enforce, apply or interpret this Agreement, each party shall bear its own attorneys' fees and costs.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

CITY

OWNER

Keith Witcosky, City Manager

Katie Hammer, Executive Director,
Redmond Area Parks and Recreation District

ATTEST:

Kelly Morse, City Recorder

STATE OF OREGON)
) ss.
County of Deschutes)

Keith Witcosky, City Manager, on behalf of the City of Redmond, who acknowledged that he had authority to sign on behalf of the City of Redmond and this instrument to be the City’s voluntary act and deed, acknowledged this instrument before me this _____ day of _____ 2023.

Notary Public for Oregon

STATE OF OREGON)
) ss.
County of Deschutes)

This instrument was acknowledged before me this _____ day of _____ 2023, by Redmond Area Parks and Recreation District (RAPRD), by _____, its _____, who acknowledged this instrument to be his/her voluntary act and deed.

Notary Public for Oregon

Exhibit "A"

TAX LOT 151318000310

LEGAL DESCRIPTION: Real property in the County of Deschutes, State of Oregon, described as follows:

A portion of Parcel 1 of PARTITION PLAT NO. 1996-40, located in the Southeast Quarter (SE1/4) of Section 18, Township 15 South, Range 13, East of the Willamette Meridian, Deschutes County, Oregon, more particularly described as follows:

Commencing at the Northeast corner of Parcel 1 of PARTITION PLAT NO. 1996-40, the initial point as well as the point of beginning; thence South 00°18'50" West along the East line of said Parcel 1 and the East line of the Southeast Quarter (SE 1/4) of said Section 18, 750.54 feet to a 2.5" brass cap at the South 1/16th corner; thence South 00°18'42" East along said East lines, 230.91; thence North 89°32'22" West, 242.58 feet; thence North 00°18'42" East, 171.16 feet; thence North 89°32'22" West, 263.49 feet to the West boundary of said Parcel 1; thence North 03°44'24" West along said boundary, 60.16 feet; thence North 89°32'22" West along said boundary, 116.42 feet; thence North 00°57'14" East along said boundary, 751.25 feet; thence South 89°27'11" East along the North boundary of said Parcel 618.35 feet to the true point of beginning.

NOTE: This legal description was created prior to January 1, 2008.

RAPRD BOARD AGENDA COMMUNICATION

MEETING DATE: December 12, 2023

SUBJECT: Leave of Absence Request - McIntosh

STAFF RESOURCE: Katie Hammer

ACTION PROPOSED: Approval of LOA Request

BACKGROUND:

The RAPRD Payroll Specialist received a leave of absence request on December 4, 2023 from fitness instructor, Diane McIntosh, for January 8 – May 13, 2023. According to district policy, leave of absence requests that exceed 90 days are to be presented to the board of directors for consideration of approval.

Diane has been employed with RAPRD as a group fitness instructor since 2008. Group fitness instructors typically work 2 – 3 classes a week for approximately 4 hours a week. She has a home in Arizona where she spends the winter. She has been granted a personal leave in 2018, 2019, 2020 and 2023 by the RAPRD board of directors. Diane taught classes virtually in 2021 and 2022. Wellness Coordinator, Teresa Brown is recommending approval of this leave. She has a substitute teacher lined up to cover Diane’s regular classes during this time.

Our leave of absence policy states that “the District cannot guarantee that the employee will be reinstated to the same or a similar position. If the same or a similar position is not available, the District reserves the right to offer the employee a lower-level position at the appropriate salary for such a position.” If this leave is approved staff will make every effort to find a temporary substitute for this position but if we are not successful, we may need to fill the position and offer a substitute position to Diane upon return of her leave.

BUDGETARY IMPACT: None

RECOMMENDED MOTION: Motion to approve Leave of Absence request for Diane McIntosh.



**REDMOND AREA PARK AND RECREATION DISTRICT
LEAVE OF ABSENCE REQUEST**

Date: 12/04/2023

Employee Name: Diane McIntosh

Type of Leave Requested:

Educational
 Personal

Medical*
 Military

Reason for Leave: Diane has a house in Arizona that she likes to spend time at in the winter months.

Are you requesting FMLA Leave? Yes No

*If employee is requesting leave under the FMLA due to a serious health condition affecting the employee or a covered family member must be supported by a certification from a health care provider in order to determine eligibility. In order for FMLA leave to be considered, Form WH-380E or WH-380-F must be returned to the employee's manager or Executive Director within 15 days of date that form WH-380-E or WH-380-F has been provided to employee.

Requested Leave Start Date: 1/8/2024

Return to Work Date: 5/13/2024

Diane L McIntosh
Employee Signature

12/4/2023
Date

Teresa Brown
Department Manager Signature

12/4/2023
Date

Executive Director Signature

Date