



Redmond Area Park and Recreation District  
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**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at Pleasant Ridge Community Hall, 7067 SW Canal Blvd, Redmond Oregon, on July 13, 2021 at 7:30am.

**Attendance:**

Directors Present: Matt Gilman  
Ed Danielson  
Zack Harmon  
Mercedes Bostick-Cook  
Kevin Scoggin

Directors Absent:

Staff: Katie Hammer, Executive Director  
Jessica Rowan, Aquatics Director, (left meeting at 7:52am)  
Mike Elam, Recreation Manager, (left meeting at 8:24am)  
Vicki Osbon, Administrative Services Manager

Media: None

Public: Victoria McCurry

**GENERAL MEETING:**

1. Swearing in of New Board Members: Mercedes Bostick-Cook and Kevin Scoggin took their oath of office.
2. **Call to Order:**  
Matt Gilman called the meeting to order at 7:31am

**Adjustments to the Agenda:** Election of officers was added to action agenda items

**3. Communications: None**

**4. Consent Agenda:**

Approval of the General Board Meeting Minutes from June 8, 2021

Acknowledgment of Receipt of June 2021 Financial Summary: Zack Harmon made a motion to approve the consent agenda. Ed Danielson seconded the motion. Motion passed unanimously.

**5. Action Agenda Items:**

Election of Officers:

Katie Hammer explained that there are 3 positions, Chair, Vice Chair and Board Secretary. She said that Matt Gilman, Ed Danielson, and Zack Harmon were eligible to serve as Chairperson but any board member could serve as Vice-Chair or Board Secretary. Kevin Scoggin made a motion to appoint Matt Gilman as Chair, Zack Harmon as Vice Chair, and Ed Danielson as Board Secretary. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

Resolution #1 2021-22: Authorized Signers on District Bank Accounts:

Katie Hammer explained that this resolution removes Hayes McCoy and JoAnne Fletcher as signers and adds Kevin Scoggin and Mercedes Bostick-Cook as signers. Kevin Scoggin made a motion to approve resolution #1 authorized signers on district bank accounts. Zack Harmon seconded. Motion passed unanimously.

Award Contract for Recreation Management Software:

Katie Hammer talked about the software options, fees, point of sale option and the transition timeline. Zack Harmon made a motion to approve the award for recreation management software to My Rec Software. Matt Gilman seconded the motion. Motion passed unanimously.

**6. Discussion Items:**

Meeting days/times for Fiscal Year 2021-22:

Katie Hammer said that this meeting has been scheduled at this time for some time and we are required to discuss it annually. The board members all agreed that the current day/time work for them.

Matt Gilman spoke about the pickleball tournament. He thanked staff members who were there. He said there were 75 people in attendance, and it was a success.

Katie Hammer said that the district hosted a small July 4<sup>th</sup> event at American Legion Park. She said that we only ran activities that staff could run. Jessica Rowan, Aquatic Director had a water station. She also commented that the face painter from our previous July 4<sup>th</sup> events volunteered to attend this year. She said there were about 400 in

attendance. She added that we hosted our first swim meet over a year the same weekend. There were 4 teams, and it was well attended. We are also planning the water polo jamboree at the end of August as well.

**7. Public Comments:** None

**8. Board Staff Comments:**

Zack Harmon commented that he felt that the community wasn't aware of our July 4<sup>th</sup> event but the parade downtown was very large. Kevin Scoggin suggested the board members have a presence in next year's parade to advertise our event.

Mike Elam said soccer registration are increasing. He said that we are struggling with staffing challenges, and it affects the number of participants that can register for programs. He also said that we are opening a new 6-8<sup>th</sup> grade soccer program for fall. He also said they are working on a flag football program for the spring

Vicki Osbon commented that the pickleball tournament was good and that she is struggling with staffing challenges as well.

Kevin Scoggin commented on increasing our presence at events. He also talked about ideas for signage at our undeveloped properties. He talked about revisiting the property swap in Lake Park Estates. He also added that we might want to look into adding a firearms safety course with an emphasis on storage and training we could address a new demographic.

Mercedes Bostick-Cook said she would like to see more communication about events and programs directed towards our Hispanic community.

Zack Harmon asked if a doodle poll could be put out for board members for a board work session.

Matt Gillman said that friends of Redmond is meeting and will become a political action committee at a later time.

Ed Danielson commented that he would still like to receive regular reports from our development director.

**9. Adjournment:**

Matt Gilman adjourned the meeting at 8:38am

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Board Chair, Matt Gilman

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Recording Secretary, Vicki Osbon