



Redmond Area Park and Recreation District  
465 SW Rimrock Way  
Redmond Oregon 97756  
541-548-7275  
[www.raprd.org](http://www.raprd.org)

**REDMOND AREA PARK AND RECREATION DISTRICT  
BOARD OF DIRECTORS  
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at the Cascade Swim Center Conference Room, 465 SW Rimrock Way, Redmond, Oregon, October 8, 2019 at 7:30am.

**Attendance:**

Directors Present: Hayes McCoy  
Zack Harmon  
Ed Danielson  
Matt Gilman

Directors Absent: JoAnne Fletcher

Staff: Katie Hammer, Executive Director  
Mike Elam, Recreation Manager  
Jessica Rowan, Aquatic Director  
Vicki Osbon, Administrative Services Manager

Media: None

Public: Jon Bullock, Redmond City Council Liaison

**GENERAL MEETING:**

- 1. Call to Order:** Hayes McCoy called the meeting to order at 7:35am  
Adjustments to the Agenda: Moved Workers Compensation to Other Business
- 2. Communications:** None
- 3. Consent Agenda:**  
**Approval of the General Board Meeting Minutes from September 10, 2019,**  
Acknowledgment of Receipt of September Financial Summary: Matt Gilman made a motion to approve the consent agenda as presented. Zack Harmon seconded the motion. Motion passed.

**4. Action Agenda Items:**

**Approval of Revised Public Records Policy**

Zack Harmon made a motion to approve the revised public records policy. Matt Gilman seconded the motion. Motion passed.

**Approval of Agreement for Architect Services**

Discussion included the cost to move forward with an assessment of the Albertsons building to see if it could meet the district's needs, looking at another aquatic facility that is similar to what we would require, the positive and negative aspects of the Albertsons building location, and demolition of that building. Zack Harmon made a motion to approve the agreement of architect services while amending it to include demolition in the cost of the estimate. Matt Gilman seconded the motion. Motion passed.

**Approval of Insurance agent for Workers Compensation Insurance**

Katie Hammer mentioned that the district has been direct with our workers compensation carrier and that as our organization grows having an agent might be beneficial for us. Discussion included how many workers compensation claims have been made over the last year and if our current insurance carrier is working for the district. After discussion, Hayes McCoy asked Katie to submit an RFP for an agent for workers compensation insurance.

**5. Other Business:**

**Recreation Facility:** None

**6. Public Comments:** None

**7. Board Staff Comments:**

Mike Elam, Recreation Manager, said soccer is up and running. Pre-k through 2<sup>nd</sup> grade basketball will begin the last week of soccer. He also spoke about the adult sports being moved from Obsidian Middle School to Elton Gregory Middle School and the challenges the smaller court is having on the adult sports program.

Jessica Rowan, Aquatic Director, said that the annual haunted pool party is coming up and invited any board members that were interested to volunteer. She also said that water polo has been challenging for scheduling because it bumps back other programs such as swim lessons, RACE and other programs. It will continue to be a challenge through February with high school swim team starting after water polo season.

Katie Hammer, Executive Director said she is on the public advisory committee for the library. She attended her first meeting two weeks ago and there could be an opportunity for a partnership with them. She also said she will be presenting at

Leadership Redmond next week. Katie added that next week she and other staff members will be attending the ORPA conference in Portland next week.

Matt Gilman, RAPRD Board Director, asked that a couple of items be taken note of for future meetings, including having a meeting with the RACE swim coach and possibly some of the families who were not supportive of the bond. Jessica Rowan suggested that he might attend a RACE PAC meeting. He also said that he appreciated how great 3<sup>rd</sup> grade swim lessons were and he is interested in how much it costs as he and others he knows are interested in fundraising for that program, Katie Hammer said that the largest cost for the school district is transportation and that is why not all schools participate. She also let him know that we are working on beginning kindergarten swim lessons because the campus is so close to the swim center, so they could walk to their lessons. Matt also asked that Tetherow Crossing be talked about as well.

**8. Executive Session**

The RAPRD Board of directors entered into an executive session under ORS192.660 (2) (i) to discuss the Executive Director Evaluation at 8:20am. The board of directors returned to general meeting at 8:55am.

**9. Action(s) as a result of Executive Session**

Zack Harmon made a motion to increase the executive director's salary five percent. Ed Danielson seconded the motion. Motion passed.

**10. Adjournment:**

Hayes McCoy adjourned the meeting at 9:03am

---

Board Secretary, Hayes McCoy

---

Recording Secretary, Vicki Osbon