



Redmond Area Park and Recreation District
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**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, November 14, 2023 at 7:30am.

Attendance:

Directors Present: Matt Gilman
Lena Berry
Mercedes Bostick-Cook (virtual)
David Rouse
Kevin Scoggin

Directors Absent: None

Staff: Katie Hammer, Executive Director, Jessica Rowan, Aquatic Director,
Vicki Osbon, Administrative Services Manager, Mike Elam,
Recreation Manager

Media: None

Public Attending: Maria Ramirez, City of Redmond Parks Planner/Project Manager,
Chad Franke, HMK Carmen Arriaga-Bucher, BRS, (virtual) BRS,
Joel Heimann, BRS (virtual) Jason Terry, Kirby Nagelhout Construction

GENERAL MEETING MINUTES

- 1. Call to Order:** Matt Gilman called the meeting to order at 7:32am
Adjustments to the Agenda: The Contract for Commissioning is tabled for a future meeting.
- 2. Communications:** None

3. Consent Agenda:

Approval of the General Board Meeting Minutes from October 10, 2023,

Approval of the Special Board Meeting Minutes from October 17, 2023

Acknowledgement of Receipt of October Financial Summary:

David Rouse made a motion to approve the general board meeting minutes of October 10, 2023, special board meeting minutes of October 17, 2023, and acknowledgement receipt of October financial summary as presented. Kevin Scoggin seconded the motion. Motion passed unanimously.

4. Discussion Items:

Review Final Naming Rights and Sponsorship Policies:

Katie Hammer explained that the recommended changes the board had requested were made and had put this on the agenda so the board could confirm that the changes that were requested when the policies were adopted were in the final policies. Lena Berry asked that a small language change be made in naming rights policy. Katie Hammer will review the policies and make the change requested.

Community Recreation Center Update:

Katie Hammer presented two new conceptual exterior designs for the recreation center, a current draft of the floor plan and Chad Franke spoke about the building designs including the different details of the buildings, the style and slope of the building, roof height, and snow load capabilities. Chad then gave an update on the original budget and proposed changes to the construction budget. He explained the contingency funds that are built into the budget to protect from inflation and anything construction wise that may incur when construction of the building begins. Katie asked the board for feedback on the design options. The board was comfortable moving forward with option one.

5. Action Agenda Items:

Approval of Revised Community Center Construction Budget:

In addition to the budget discussion that occurred during the Community Recreation Center update, Katie Hammer said that the BRS team is doing continuous budget check ins to alleviate any surprises. David Rouse moved to approve the revised budget allowing use of approx. \$3.4 million of the bond premium for recreation center construction. Lena Berry seconded. Motion passed unanimously.

Approval of Revised Leave of Absence Policy:

Katie Hammer explained that the district is required to have a policy regarding paid leave Oregon and the recommended policy changes brings us into compliance. Kevin Scoggin made a motion to approve the revised leave of absence policy. David Rouse seconded the motion. Motion passed unanimously.

Award Contract for Commissioning: Tabled

6. Public Comments: None

7. Board & Staff Comments:

Mike Elam, Recreation Manager, said that basketball is in the middle of the first season, Registration for basketball is still open for the older kids. He said registration is open for adult basketball and has confirmed that referees will be available. Pickleball registration will open soon for the Rock Chuck open in July.

Katie Hammer, Executive Director, asked about reducing the depth of the pool and removing the diving boards from the new recreation center and the potential cost savings. She said there must be a minimum of 9-foot depth to certify our lifeguard staff. Matt Gilman commented that he would like to keep it as is. Lena Berry asked how comfortable we are with the budget and are we ok to keep the depth as it currently is. Katie responded that if they are ok to keep it then we will. If there has to be a budgetary cut, then we can revisit it again. The board is comfortable keeping the depth.

Jessica Rowan, Aquatic Director, said that we just finished water polo and are going into the high school swim season. She added that we just filled the maintenance/custodial position and it's been a great hire. She added that fan parts for the natatorium are still on back order. Jessica said that we are currently still not open for recreation swim in the evenings but due to front desk staffing issues we are only offering it on Saturday afternoons. Katie added that we do have a front desk employee out on medical leave at the moment, but she will be back in December. Kevin Scoggin asked Jessica if she was planning for the new facility. Jessica responded that she has been gathering information from other facilities.

Lena Berry, board member, said that she likes the new designs. She said it's worth looking into a political strategist as we move forward, considering the fire department narrowly passing their current bond.

Kevin Scoggin, board member, said that they as a board should continue to stay focused on what was promised to the community and that the economic environment is not a favorable one currently, but we will deliver to the community.

David Rouse said he is pleased with the new designs and is feeling more optimistic about moving forward. He commented that he attended a 5k run in Sisters to benefit their park and recreation district there. He wondered if our district had events like that. Katie said that we did host a triathlon in the past and that we also have the golf tournament that was successful last year and is open to hosting more events in the future. David said that he would like to see the district have a master plan to take us into the future. He thought it was a great opportunity that Katie and Mercedes Bostick-Cook had started talking with the city of Redmond. Katie said that she is hoping to piggyback with the city as they begin their parks master plan update.

Matt Gilman, board chair, thanked the board for the amount of commitment and effort that has increased, and he appreciates the fact that they are all on board. He said this is a huge opportunity.

Mercedes Bostick-Cook, board member, asked about the partnership with the city. Katie responded that when Mercedes is back in town, they can sit down and talk about it.

Katie Hammer said that we will be partnering with the city again this year for the ice rink. She said that the weather is too warm at this point to build ice, but the rink should open in early December. Maria Ramirez commented we need three days of 40-degree weather to build ice.

Katie added that she is participating in the RCCAP meeting today to talk about public art in the new building. She also commented that she did hire an accounting specialist and the training is going well. She appreciates the board's patience over the last 7 months while she filled that position. Lena thanked her for doing that for so long. Katie thanked the board for their time with the long meetings recently. Katie said that the public meeting for the recreation center will be held on December 7, 2023. She said that the public meeting is required for annexation and for the public so that we can present plans. It will be held at highland Baptist Church. The annexation agreement is scheduled to be approved by the City Council on December 5, 2023.

8. Adjournment

Matt Gilman adjourned the meeting at 9:09am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon