



Redmond Area Park and Recreation District
465 SW Rimrock Way
Redmond Oregon 97756
541-548-7275
www.raprd.org

**REDMOND AREA PARK AND RECREATION DISTRICT
BOARD OF DIRECTORS
Minutes of General Meeting**

A general meeting of the Board of Directors of the Redmond Area Park and Recreation District convened at 465 SW Rimrock Way, Redmond, Oregon, May 9, 2023 at 7:30am.

Attendance:

Directors Present: Matt Gilman
Mercedes Bostick-Cook
Kevin Scoggin
Zack Harmon
Ed Danielson

Directors Absent:

Staff: Katie Hammer, Executive Director, Vicki Osbon, Administrative Services Manager, Mike Elam, Recreation Manager

Media: None

Public Attending: Maria Ramirez, City of Redmond Parks Planner/Project Manager
Lena Berry (attended virtually)

GENERAL MEETING MINUTES

1. Call to Order: Matt Gilman called the meeting to order at 7:33am

Adjustments to the Agenda:

2. Communications:

Matt Gilman read a comment sent in from community member Ron Osmundson. Ron expressed concern regarding parking at the High Desert Sports Complex, especially during the soccer seasons. Katie Hammer said there was a conversation about this at the last budget committee meeting. She said there are plans to pave it next fiscal year.

Katie also said that because soccer has grown so much, there have been internal conversations about splitting game days to Saturday and Sunday. Discussion included the capacity of the parking lot, extending the hours of game days to so there is less overlap, multiple locations for games and adding signage for parking. The board also discussed the adjacent property to the sports complex and whether it was for sale or not. Katie will contact the owners of the property.

3. Consent Agenda:

Approval of the General Board Meeting Minutes from April 18, 2023; Acknowledgment of Receipt of April Financial Summary: Zack Harmon made a motion to approve the consent agenda as presented. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

4. Action Agenda Items:

Approval of Resolution #9 2022-23 – Authorizing Executive Director to Approve Contracts related to the Community Recreation Center:

Katie Hammer explained that this resolution would give her authorization to enter into specific contracts up to the maximum budgeted amount without board approval. She stated that did not have a preference either way but wanted to make sure the board members were aware that there would be a need for special meetings to award some contracts. Kevin Scoggin made a motion to decline the approval of resolution #9 2023- authorizing executive director to approve contracts related to the community recreation center and to schedule a special meeting to approve contracts. Mercedes Bostick-Cook seconded the motion. Motion passed unanimously.

5. Discussion Items:

Community Recreation Center update:

Katie Hammer said is working with Piper Sandler on bond sales. She said they will discuss whether the bonds are going to be sold in one sale or a series of sales.

Katie has been communicating with the city regarding annexation, but they need the site plan, so we cannot make much progress until the landscape architect has begun their work. The board discussed any types of conflict that may arise because of the utilities on the site plan, and Katie responded that the bike skills course was to be planned to be placed by the poles but can be relocated.

Discussion included putting together a bond oversight committee. Discussion also included on-site work beginning so the community can see work is beginning. Katie added that surveys will begin in June after the contract award occurs for them.

There was also discussion regarding the operating levy, and misunderstanding within the community about it being on the ballot before the building was built. The board spoke about going out in May of 2024 for the operating levy and kicking off communication in January for preparation.

Katie Hammer said she will reach out to HMK and Piper Sandler to see if they can meet on May 23rd at 7:30am to award the Topographical and Geotechnical services contracts and to get more information on the bond sale process.

6. Public Comments: None

7. Board & Staff Comments:

Mike Elam, Recreation Coordinator, said that there are 31 teams registered for the golf tournament and it is going well. This is the last weekend for soccer and softball will be starting soon. He said that due to vandalism they have pulled the vending machine at the High Desert Sports Complex. He said that sport camp registrations are going well and that enrichment classes are going well too. Pickleball club memberships are occurring as well as round robins. There are 90 people registered for the Rock Chuck Open in July. He added that our banner was vandalized within a week at Sam Johnson Park. Maria Ramirez, City of Redmond Parks Planner said that cameras will be installed at Sam Johnson Park.

Matt Gilman thanked Mike for getting the club rolling. He said that there are 25 people members registered for the club. He also added that the pickle ball advisory committee has been meeting. He also said that there were a record number of people at master's swim yesterday.

Mercedes Bostick-Cook commented about the fall soccer registration. She is happy to see all the kids at the High Desert Sports Complex. She also spoke about middle school soccer programs feeding into the high school teams. Matt commented about RACE being a more competitive team than it has been previously.

Kevin Scoggin said that he just played his first pickleball game. Matt Gilman said that every other Thursday there is a beginner skills and drills at 5:30pm at pickleball courts at Sam Johnson. Kevin thanked the staff for their work.

Katie Hammer, Executive Director, said Teresa Brown, Fitness Coordinator, was a finalist for silver sneakers instructor award. Katie also said there is a planned pool closure in June so the facility to be in compliance with the backflow. The pool will close for three days, and Jessica will be doing staff training for summer swim lesson instructors.

Zack Harmon asked if we still mailed out activity guides and Katie responded that during COVID we stopped but have not resumed. Katie added that we can do a better job of communication and emails.

Matt Gilman said that he has been communicating via email for the executive director job performance review.

8. Executive Session

Executive Director Evaluation - ORS 192.660 (2) (i) which authorizes executive sessions “to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member...”

The board entered executive session 8:41am

The board resumed regular session at 9:03am

9. Action(s) as a result of Executive Session

None

10. Adjournment

Matt Gilman adjourned the meeting at 9:04am.

Board Chair, Matt Gilman

Recording Secretary, Vicki Osbon